

**AGENDA  
CITY OF ISANTI  
CITY COUNCIL MEETING**



**TUESDAY, MARCH 3, 2026 – 7:00 PM  
COUNCIL CHAMBERS**

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[WWW.FACEBOOK.COM/CITYOFISANTI](http://WWW.FACEBOOK.COM/CITYOFISANTI)**

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- A. Call to Order**
- B. Pledge of Allegiance**
- C. Roll Call**
- D. Public Comment**
- E. Adopt Agenda**
- F. Proclamations/Commendations/Certificate Award**
- G. Approve City Council Minutes**
  - 1. October 21, 2025 Committee of the Whole Minutes
  - 2. February 17, 2026 - City Council Meeting Minutes
- H. Announcements**
  - 1. Committee of the Whole Meeting - Tuesday, March 17, 2026 at 5:00 pm
  - 2. Planning Commission Meeting - Tuesday, March 17, 2026 at 6:00 pm
  - 3. City Council Meeting - Tuesday, March 17, 2026 at 7:00 pm
  - 4. Parks and Recreation Board Meeting - Tuesday, March 24, 2026 at 6:00 pm
  - 5. County Communications
- I. Council Committee Reports**
- J. Public Hearings**
  - 1. Improvement Hearing for Railroad Avenue & Main Street Walk Improvements Project
    - a. Resolution to Consider Authorizing Project
- K. Business Items**
  - 1. Consider Liquor License Renewals
    - a. Resolution to Approve the On-Sale and Sunday Liquor License Renewal for Junction Bowl and Whistle Stop Bar & Grill
    - b. Resolution to Approve the On-Sale and Sunday Liquor License Renewal for Rum River VFW Post 2735
    - c. Resolution to Approve the On-Sale and Sunday Liquor License Renewals for Wintergreen's Golf and Grill
    - d. Resolution to Approve the Brewer Off-Sale and Tap Room On-Sale Sunday License Renewal for Thunder Brothers Brewery, Inc.
  - 2. Resolution to Consider Approving a Site Plan Review for Isanti Eye Clinic

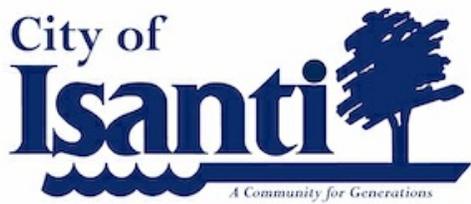
3. Resolution to Consider Authorizing Heritage Boulevard & 8th Avenue Pedestrian Crossing Improvement
4. Skatepark Equipment Discussion
5. Ash Tree Continued Discussion

**L. Approve Consent Agenda**

1. Payroll in the Amount of \$136,301.48 and Accounts Payable in the Amount of \$436,305.43
2. Resolution to Commit the Local Match and Authorizing Contract Signature for the Creamery Building Redevelopment Project
3. Resolution to Authorize Staff to Transition the City's Website to a .gov Domain and Approve Associated Domain Costs
4. Resolution to Adopt Notice of Termination During Probation

**M. Other Communications**

**N. Adjournment**



## MEMO

**To:** Mayor Luke Merrill and Members of City Council  
**From:** Jaden Strand, City Clerk/ Deputy HR Director  
**Date:** March 3, 2026  
**Subject:** October 21, 2025 Committee of the Whole Minutes

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**Background:**

Staff identified grammatical errors in the minutes from the October 21, 2025 Committee of the Whole meeting. Specifically, the number of park and right-of-way trees was recorded incorrectly.

The accurate figures are:  
Park Trees: 81  
Right-of-way Trees: 396

The minutes have been corrected to reflect the accurate information and to address the noted grammatical issues. The revised minutes are attached for Council consideration.

**Request:**

Staff is requesting action on this item.

**Attachment(s):**

- 10-21-2025\_COW\_Minutes

**MINUTES  
CITY OF ISANTI  
COMMITTEE OF THE WHOLE MEETING**



**TUESDAY, OCTOBER 21, 2025 – 5:00 PM  
COUNCIL CHAMBERS**

**WATCH MEETING LIVE AT  
[WWW.FACEBOOK.COM/CITYOFISANTI](http://WWW.FACEBOOK.COM/CITYOFISANTI)**

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**A. Call to Order**

Mayor Merrill called the meeting to order at 5:00 pm

**B. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**C. Roll Call**

Members Present: Luke Merrill, George Hemen, Nick Pedersen, Jeff Holmgren

Members Absent: Steve Lundeen

Staff Present: CA Wood, CC Strand, PSD Becker, AP Haas, CE Cook, Chief of Police Muyres

Others Present Who Spoke at the Meeting: Matthew O'Keefe, Katie Hinrichs, Robert Stone Jr.,

Lucinda Reilly, Sheryl Davidson

**D. Public Comment**

**Matthew O'Keefe, Resides Outside of City Limits:**

- Expressed concern regarding Mayor Merrill's personal Facebook activity, specifically the liking of comments perceived as racist under a post about Senator Omar Fateh.
- Requested councilmembers to address the Mayor's conduct and questioned its appropriateness.
- Mayor Merrill responded, stating he did not make racist comments and that the post was on his personal profile.
- Mr. O'Keefe challenged the appropriateness of liking such comments and reiterated concerns about racism and public accountability.

**Katie Hinrichs, Isanti Resident:**

- Shared a personal account of a safety incident at Isanti Middle School involving a light fixture explosion during volleyball practice.
- Advocated for support of the school referendum, citing aging infrastructure and student safety.
- Raised concerns about comment visibility on the City's Facebook page, noting her comment had been hidden and later restored.
- Requested increased transparency and more frequent monitoring of social media comment filters.
- Staff acknowledged the issue and explained that Facebook's automated profanity filter may have caused the comment to be hidden.

**Robert Stone Jr., Isanti Resident:**

- Shared personal experiences with the Cambridge-Isanti School District, highlighting its support during difficult times and the value of its facilities and staff.
- Voiced support for the school referendum, emphasizing the importance of investing in future generations.

**Lucinda Reilly, Cambridge Resident:**

- Raised concerns about Mayor Merrill’s use of his personal Facebook account to engage in public discourse.
- Cited multiple legal cases (Link v. Freed, O’Connor v. Radcliffe, Davidson v. Randall) regarding First Amendment violations by public officials who block constituents on social media.
- Alleged viewpoint discrimination and encouraged residents who have been blocked to seek legal information.

**Sheryl Davidson, Isanti Resident:**

- Questioned Councilmember Hemen’s attentiveness during public comment.
- Echoed concerns raised by Lucinda Reilly regarding online conduct and comment moderation.
- Read a statement regarding the use of racial terms in jokes and their perceived offensiveness.

**E. Business**

**1. School Referendum Report**

**Report:**

- Council previously expressed interest in hosting an open forum with the school district regarding the upcoming referendum.
- The City Attorney advised that such a presentation should occur during a regular council meeting.
- The school district was invited but unable to attend due to a scheduling conflict with a 6:00 p.m. school forum
- Consensus: Council acknowledged the effort to coordinate the forum and encouraged residents to vote on November 4, 2025.

**2. Roundabout Schedule Update**

**Report by City Engineer Jason Cook:**

- Paving of the roundabout was scheduled to begin immediately, with full opening anticipated by Halloween.
- Construction is approximately two weeks behind schedule due to utility delays, weather, and the discovery of asbestos gas pipe.
- Phase II (east and west legs of the roundabout) will be postponed until spring 2026.
- A change order will be presented at the next council meeting to reflect the revised timeline and scope.
- The Kwik Trip turn lane on County Road 5 will be completed this fall.
- All current contractors have agreed to honor their bid pricing into next year.
- The LRIP grant funding remains unaffected by the schedule change.

**Consensus:**

- Council supported the revised construction timeline and appreciated the proactive

communication with businesses and residents.

### 3. Ash Trees Continued Discussion

#### Report by Staff:

- The City applied for a grant to fund the removal and replanting of 81 ash trees in parks.
- An additional 396 right-of-way ash trees were identified but are not included in the grant application.
- Grant decisions are expected in early 2026.

#### Discussion Highlights:

- Council discussed a potential voucher or reimbursement program for residents who voluntarily remove right-of-way trees.
- Staff estimated replanting costs at approximately \$450 per tree.
- Council expressed interest in prioritizing removal of hazardous trees near park infrastructure.
- Council discussed the need for a policy addressing mandatory removal of hazardous right-of-way trees and potential cost assessments to property owners.

#### Consensus:

- Staff will monitor and remove any immediately hazardous park trees. Staff will contact an individual from Zimmerman who previously shared a community-based ash tree plan.
- Full council discussion will be scheduled to address right-of-way tree policy and long-term planning.

### 4. Media Archiving

#### Report:

- Due to increased community engagement on social media, staff recommended implementing an automated archiving solution to ensure compliance with data retention laws.
- Four vendors were evaluated; PageFreezer was recommended at \$1,728 annually plus a \$275 training fee.
- The system would archive content from the City Hall, Liquor Store, and Police Department.

#### Discussion Highlights:

- Staff shared the legal requirement to archive social media content, including comments. Staff noted that manual archiving is time-consuming and inefficient.
- Council debated whether to continue allowing public comments on official pages or disable them entirely.

#### Consensus:

- Staff will place the PageFreezer contract on the City Council agenda as a business item for full council discussion and potential approval.

Motion by Councilmember George Hemen, seconded by Councilmember Nick Pedersen to recess at 6:01 pm. Motion carried: 4 - 0.

Motion by Councilmember Nick Pedersen, seconded by Councilmember George Hemen to resume meeting at 6:22 pm. Motion : 4 - 0.

### 5. Police Department Roof Update

**Report:**

- Chief Muyres and staff provided an update on ongoing efforts to address roof and window leaks at the Police Department.
- Multiple contractors have assessed the flat roof and window flashing.
- Rum River Consultants is reviewing structural requirements for potential retrussing.
- Contractor identified possible issues with window flashing contributing to water intrusion.
- Light rain events have not resulted in further leaks; however, heavier rainfall is needed to fully assess effectiveness of recent sealing.

**Discussion Highlights:**

- Testing window leaks using a garden hose to simulate rainfall.
- Staff recommended opening one window to inspect flashing and determine repair needs.
- Approximately 14-16 windows may be affected.
- Prioritization of office space over garage areas for leak mitigation.
- Staff confirmed walls are insulated with foam, reducing mold risk.

**Consensus:**

- Proceed with simulated water testing. Await contractor pricing for exploratory window flashing inspection. Reassess scope and budget once findings are available.

**6. Posting QR Code for Donations at Archery Range****Report:**

- Staff presented a request from the Park Board to install a QR code at the archery range for voluntary donations.
- Donations would be earmarked for archery-specific improvements (e.g., target replacement).
- Park Board recommended a trial period from July 1 through summer.
- Staff noted potential concerns regarding financial tracking, fraud prevention, and signage integrity.

**Discussion Highlights:**

- Council supported the concept of voluntary donations tied to specific amenities.
- Suggestions included displaying a preview of the donation webpage alongside the QR code to deter tampering.
- Staff confirmed a resolution would be required to authorize and manage donations.

**Consensus:**

- Proceed with a trial QR code installation at the archery range. Staff to prepare a resolution outlining donation acceptance and fund allocation.

**7. Stage Discussion****Report:**

- Staff requested Council direction on whether to include the City's portable stage trailer in the Capital Improvement Plan (CIP).
- Public Works confirmed the trailer is structurally sound and repairable.
- Park Board previously reviewed rental and replacement options ranging from \$20,000 to \$40,000.

**Discussion Highlights:**

- Council discussed potential modifications, including adding a roof or awning.
- Concerns raised about wind safety, setup logistics, and band contract limitations.

- Staff noted that bands may not accept alternate venues (e.g., amphitheater) without contract amendments.
- Council emphasized the value of maintaining existing equipment and exploring cost-effective upgrades.

**Consensus:**

- Do not add the trailer to the CIP at this time.
- Staff to explore feasible roof or canopy modifications and report back with options and pricing.
- Consider future discussion on backup venue policies for street dance events.

**8. Cannabis Ordinance & Fees Discussion**

**Discussion Highlights:**

- Council questioned whether cities can charge fees for compliance checks and whether enforcement responsibilities differ by license type.
- Council expressed concern about potential gaps in regulation, especially regarding sourcing and distribution.
- Staff confirmed that complaints must be submitted to the state via a local government form.
- Council discussed the possibility of limiting the number of cannabis businesses through ordinance and increasing fees based on enforcement burden.

**Consensus:**

- Staff will research statutory authority for fee structures and enforcement responsibilities.
- Council will revisit the topic at the November Committee of the Whole meeting.

Motion by Councilmember Nick Pedersen, seconded by Councilmember George Hemen to recess at 7:00 pm. Motion carried: 4 - 0.

Motion by Councilmember Nick Pedersen, seconded by Councilmember George Hemen to resume meeting at 9:16 pm. Motion carried: 4 - 0.

**9. Employee Permit to Carry Discussion**

**Report:**

- Committee revisited the personnel policy language regarding employee possession of firearms and other weapons in city buildings.

**Discussion Highlights:**

- Pepper spray is not classified as a weapon under the current personnel policy and is therefore permitted.
- Council debated whether to retain, revise, or remove the language referencing firearms and carry permits.
- Councilmember Pedersen advocated striking the language entirely to avoid redundancy and potential liability, citing future changes to state law (e.g., constitutional carry).
- Concerns were raised about perception, liability, and whether removing the language could be interpreted as endorsement.
- Staff confirmed no known issues or requests from employees regarding carrying firearms.

**Consensus:**

- Councilmember Pedersen to consult with the City Attorney regarding the legal and liability implications of striking the language.
- Staff will prepare both versions (existing and revised) for consideration at a future Council meeting.

## **10. Budget Dates & 2025 Goal Discussion**

### **Report:**

- Staff reminded Council that the final budget must be adopted prior to the Truth in Taxation meeting scheduled for December 2, 2025.
- The preliminary levy has been approved.

### **Discussion Highlights:**

- Council agreed to receive a detailed budget update at the November 5 meeting.
- Based on that update, Council will determine whether an additional budget work session is needed prior to final adoption.
- Staff confirmed the final levy must be set by December 26, 2025, with December 16 as the latest possible meeting date.
- Council reviewed outstanding strategic goals and proposed updates:
  - Leaf Pickup Program: Council agreed to remove this goal due to high implementation costs and lack of feasible options.
  - Dynamic Sign and Liquor Store Sign: Council opted to retain these goals for continued discussion and requested input from Liquor Store Director Keith Lusk regarding ROI and cost-benefit analysis.

### **Consensus:**

- Budget update to be presented November 5. Decision on additional budget session to be made at that meeting.
- Leaf Pickup goal to be removed from the strategic goals list.
- Sign projects to remain on the goals list for future consideration.

## **F. Goals**

- 1. Leaf Pickup**
- 2. Dynamic Sign**
- 3. Facebook Polls & Surveys**
- 4. Increase Revenue Source from the Liquor Store**
- 5. Contiguous Segment of Sidewalk along the East Side of Whiskey Road SW between South of Dogwood St and Birch St**
- 6. Additional Public Communication and Marketing Strategies**

## **G. Adjournment**

Motion by Councilmember Nick Pedersen, seconded by Councilmember George Hemen to adjourn. The meeting concluded at 9:44 pm.

Respectfully Submitted,

Jaden Strand  
City Clerk/Deputy Human Resources Director



## MEMO

**To:** Mayor Luke Merrill and Members of City Council  
**From:** Jaden Strand, City Clerk/ Deputy HR Director  
**Date:** March 3, 2026  
**Subject:** February 17, 2026 - City Council Meeting Minutes

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**Background:**

Attached are the minutes from the February 17, 2026 City Council meeting for consideration of approval.

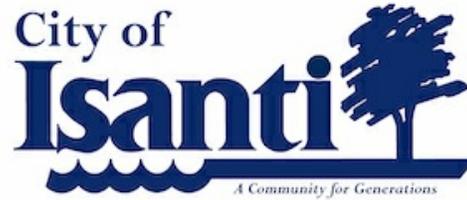
**Request:**

Staff is requesting action on this item.

**Attachment(s):**

- 2-17-2026 City Council Minutes

**MINUTES  
CITY OF ISANTI  
CITY COUNCIL MEETING**



**TUESDAY, FEBRUARY 17, 2026 – 7:00 PM  
COUNCIL CHAMBERS**

**WATCH MEETING LIVE AT  
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**A. Call to Order**

Mayor Merrill called the meeting to order at 7:00 pm.

**B. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**C. Roll Call**

Members Present: Steve Lundeen, Luke Merrill, George Hemen, Nick Pedersen

Members Absent: Jeff Holmgren

Staff Present: CA Wood, CC/DHRD Strand, FD Solberg, PSD Becker, LSM Lusk, and Chief Muyres

Others Who Spoke at the Meeting: County Commissioner Todd Christensen, Keith Kohler, and Rum River BMX representatives Tim Dobosenski and Randy VanderHeyden

**D. Public Comment**

The Mayor opened the public comment and reviewed the three-minute limit and restrictions on personal and political attacks.

**Keith Kohler, Isanti Resident:** Requested council direction regarding Emerald Ash Borer (EAB) tree removals, noting he had spoken with Director Becker, but no directive had been issued.

Council agreed to add EAB discussion as an agenda item under K4.

Hearing no further public comment, the Mayor closed the public comment period.

**E. Adopt Agenda**

Add K.4. Emerald Ash Borer Tree Discussion

Motion by Councilmember Steve Lundeen, seconded by Councilmember Nick Pedersen to approve with the modification listed above. Motion carried: 4 - 0.

**F. Proclamations/Commendations/Certificate Award**

None

**G. Approve City Council Minutes**

**1. February 4, 2026 City Council Goal Setting Meeting Minutes**

Changes were made to remove "not leaving snow at driveways" and "property assessments for street projects" from the official goals list.

Motion by Councilmember Steve Lundeen, seconded by Councilmember Nick Pedersen to approve with the modification listed above. Motion carried: 4 - 0.

## **2. February 4, 2026 City Council Meeting Minutes**

Motion by Councilmember Steve Lundeen, seconded by Councilmember George Hemen to approve. Motion carried: 4 - 0.

### **H. Announcements**

- 1. Parks and Recreation Board Meeting - Tuesday, February 24, 2026 at 6:00 pm**
- 2. Economic Development Authority - Tuesday, April 7, 2026 at 6:30 pm**
- 3. City Council Meeting - Tuesday, April 7, 2026 at 7:00 pm**
- 4. County Communications**

County Commissioner Todd Christensen provided updates on several County items:

- A speed limit study is underway for Whiskey Road.
- The County has approved no-parking zones on both sides of the roadway near the apartment building, with temporary parking permitted for events or funerals.
- Road construction and repaving near the roundabout are scheduled for May/June 2026.

### **I. Council Committee Reports**

**Councilmember Nick Pedersen shared Community Education updates, which included:**

- Revisions to their strategic plan and department goals. He noted significant cost impacts related to new certification requirements for kindergarten teachers, which will increase expenses by approximately \$20,000 per teacher across 13 positions.

**Mayor Luke Merrill reported Arts and Science Academy updates, which included:**

- Ongoing budget concerns and efforts to increase enrollment to stabilize funding.
- Consideration of a billboard for advertising to raise community awareness.

### **J. Public Hearings**

None

### **K. Business Items**

- 1. Resolution to Consider Approving Special Event Permit Application for Rum River BMX Governors Cup Event**

Staff presented the request for the February 20–22 event, expecting 800–1,000 attendees.

Representatives from Rum River BMX provided additional information. Tim Dobosenski, explained that the Governor's Cup is a 3-day combined racing event requiring riders to compete all three days. He reported that the event typically draws approximately 300 riders per day from across a five-state region. He also noted that the event awards a large championship cup based on cumulative points across all proficiencies.

Mr. Dobosenski further shared that he has transitioned into the Track Operator role and that Randy will now serve as the organization's president and primary contact for city business.

### Resolution 2026-031 Approving Special Event Permit Application for Rum River BMX Governors Cup Event

Motion by Councilmember Steve Lundeen, seconded by Councilmember Nick Pedersen to approve. Motion carried: 4 - 0.

## 2. Resolution to Consider Approving Hemp-Derived THC Market Signage in Isanti Liquor

Liquor Store Manager Keith Lusk presented a request to allow vendor-provided signage inside the store to inform customers about the proposed statewide ban on hemp-derived THC products. He explained that the signage would include QR codes directing customers to their legislators so they could express support or opposition to the legislation.

Lusk clarified that:

- The signage would be limited to the THC product area and not displayed throughout the store.
- Vendors would supply the signage; the City would not produce materials.
- The signage would be temporary and removed once the legislative issue is resolved.
- The intent is to ensure customers are aware of the potential ban and its impact on product availability and city revenue.

### Resolution 202032 Approving Hemp-Derived THC Market Signage

Motion by Councilmember George Hemen, seconded by Councilmember Steve Lundeen to approve. Motion carried: 4 - 0.

## 3. Resolution to Consider Accepting Purchase of Sourcewell State Bid for a Bobcat T450 Skid Steer

Council reviewed a bid from Crawford's Equipment for a Bobcat T450 skid steer totaling \$57,936.86. This exceeded the initial CIP allocation of \$53,000, primarily due to new tariffs that were not in place when the 2025 estimate was obtained.

Public Services Director Josh Becker clarified that the city intended to purchase one unit this year rather than two. The new unit will be an addition to the fleet rather than a trade-in, serving as a backup while the city retains its older machines.

The value of the ASV brand compared to Bobcat was discussed. Director Becker noted that ASV units for sidewalk use are low-flow only, require different attachments, and were approximately \$8,000 more expensive than the current Bobcat bid.

Finance confirmed that current reserves and long-term street funding are sufficient to cover

the \$4,936.86 price difference.

**Resolution 2026-033 Accepting Purchase of Sourcewell State Bid for a Bobcat T450 Skid Steer**

Motion by Councilmember Steve Lundeen, seconded by Councilmember George Hemen to approve. Motion carried: 4 - 0.

**K.4. Ash Tree Discussion**

Staff summarized prior Council discussions and the grant application submitted for the removal and replanting of park trees.

The Council reviewed the tree inventory. Staff reiterated that grant decisions were expected in early 2026.

**Additional Comments from Keith Kohler**

Mr. Kohler participated in the discussion and reiterated his concerns. He emphasized that:

- Residents are noticing declining tree conditions.
- Some trees near homes and sidewalks appear hazardous.
- He requested clear direction so Director Becker could begin addressing the most critical trees.

**Council Direction**

Council agreed that:

- Staff should begin addressing imminent-danger trees in the right-of-way.
- Director Becker may hire a contractor if specialized removal is required.
- Staff will return with:
  - Updated inventory
  - Cost estimates
  - Reimbursement/voucher program options
  - Policy considerations for right-of-way trees

The topic will return to the next Council meeting and Committee of the Whole.

Motion by Councilmember Steve Lundeen, seconded by Councilmember George Hemen to authorize staff to begin addressing imminent-danger right-of-way trees. Motion carried: 4 - 0.

**L. Approve Consent Agenda**

- 1. Payroll in the Amount of \$140,306.38 and Accounts Payable in the Amount of \$578,168.23**
- 2. Resolution to Accept Letter of Resignation for Liquor Store Clerk II Tiffany Cich**

Resolution 2026-034 Accepting Letter of Resignation for Liquor Store Clerk II Tiffany Cich

- 3. Resolution to Approve the Offer for Randall Filek for Part-time Liquor Store Clerk II**

Resolution 2026-035 Approving the Offer for Randall Filek for Part-Time Liquor Store Clerk II Position

- 4. Resolution to Approve the Offer for Robin Eccles for Part-time Liquor Store Clerk II**

Resolution 2026-036 Approving the Offer for Robin Eccles for Part-Time Liquor Store Clerk II Position

- 5. Resolution to Approve Exempt Gambling Permit for Rum River BMX for March 14, 2026 and March 15, 2026**

Resolution 2026-037 Approving an Exempt Gambling Permit for Rum River BMX on March 14, 2026, and March 15, 2026

- 6. Resolution to Approve Exempt Gambling Permit for Rum River BMX for April 17, 2026 and April 18, 2026**

Resolution 2026-038 Approving an Exempt Gambling Permit for Rum River BMX on April 17, 2026, and April 18, 2026

- 7. Resolution to Approve the Lease Agreement Between the City of Isanti and Redbirds Baseball for the use of Sportsman Field**

Resolution 2026-039 Approving a Lease Agreement Between the City of Isanti and Redbirds Baseball for Use of Sportsman Field

Motion by Councilmember Steve Lundeen, seconded by Councilmember George Hemen to approve the consent agenda. Motion carried: 4 - 0.

**M. Other Communications**

- 1. January Building Inspector Report**

Council reviewed the January Building Inspector Report. An incorrect permit valuation had been noted at the meeting.

After re-examining the records, the valuation listed in the report has been verified as accurate, and no correction needed.

- 2. February Engineering Project Status Report**

**N. Adjournment**

Motion by Councilmember Steve Lundeen, seconded by Councilmember Nick Pedersen to

adjourn. The meeting concluded at 7:56 pm.

Respectfully Submitted,

Jaden Strand  
City Clerk/Deputy Human Resources Director



## MEMO

**To:** Mayor Luke Merrill and Members of City Council  
**From:** Jason W. Cook, P.E., City Engineer  
**Date:** March 3, 2026  
**Subject:** Improvement Hearing for Railroad Avenue & Main Street Walk Improvements Project  
a. Resolution to Consider Authorizing Project

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**Background:**

An open house was held on February 24th and questionnaires were received to provide those impacted by the project with information and receive their input on the project.

The next step in the MS 429 assessment process is to hold a public hearing on the improvement.

Following the Public Hearing input, should you decide to proceed with the project, a resolution ordering the improvement has been included in the Council packet.

Following is a schedule for the project:

- March 3, 2026 – Hold Public Hearing, Mayor and City Council order the improvements
- March 17, 2026 – Mayor and City Council approves final plans and orders advertisement of bids
- April 8, 2026 – Open bids
- April 21, 2026 – Mayor and City Council awards bid
- June 2026 – Commence construction
- October 2026 – Substantial construction completion
- November 2026 – Conduct final assessment hearing

As required by the Minnesota State Statute Chapter 429 process, we are requesting that City Council authorize the project to signify the intent to proceed with the project and the assessment procedure.

I will be at the March 3, 2026 Council meeting to provide a condensed presentation on the project and assist with questions during the Public Hearing. Please contact me with any questions or comments.

**Request:**

Staff recommends approval of these items.

**Attachment(s):**

- Resolution to Consider Authorizing Project

**RESOLUTION 2026-XXX**

**AUTHORIZING IMPROVEMENT ON THE RAILROAD AVENUE & MAIN STREET  
WALK IMPROVEMENTS PROJECT**

**WHEREAS**, pursuant to Resolution 2026-003 of the City Council adopted January 6, 2026, a report has been prepared by Bolton & Menk, Inc. with reference to the improvement of Railroad Avenue from Main Street to Palomino Road. The improvement shall consist of street reclamation, sidewalk construction, and the replacement of curb & gutter. Also evaluated was the sidewalk infill along Main Street from Credit Union Drive to Richard Avenue. This report was received by the Council on February 4, 2026; and,

**WHEREAS**, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 3<sup>rd</sup> day of March 2026, at which all persons desiring to be heard were given an opportunity to be heard thereon.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the City Council of the City of Isanti, Minnesota as follows:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed.

This resolution was duly adopted by the Isanti City Council this 3<sup>rd</sup> day of March 2026.

Motion:

Seconded:

Carried:

Attest:

\_\_\_\_\_  
Mayor Luke Merrill

\_\_\_\_\_  
Jaden Strand  
City Clerk/Deputy HR Director



## MEMO

**To:** Mayor Luke Merrill and Members of City Council  
**From:** Jaden Strand, City Clerk/ Deputy HR Director  
**Date:** March 3, 2026  
**Subject:** Consider Liquor License Renewals

- a. Resolution to Approve the On-Sale and Sunday Liquor License Renewal for Junction Bowl and Whistle Stop Bar & Grill
- b. Resolution to Approve the On-Sale and Sunday Liquor License Renewal for Rum River VFW Post 2735
- c. Resolution to Approve the On-Sale and Sunday Liquor License Renewals for Wintergreen's Golf and Grill
- d. Resolution to Approve the Brewer Off-Sale and Tap Room On-Sale Sunday License Renewal for Thunder Brothers Brewery, Inc.

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**Background:**

Prior to being brought to City Council for consideration of a Liquor License renewal, all Liquor License applications are reviewed for completeness undergo a background check by the Police Department, taxes and assessments are reviewed against the licensed property to make sure they are current; fees owed to the City are checked to ensure there are no delinquent fees. Staff has reviewed completed applications and each applicant has met the requirements outlined in City Code.

The following license holders have submitted complete applications, and through review, have been recommended to proceed forward to the City Council for consideration for renewal of their license at this time:

- Junction Bowl and Whistle Stop Bar and Grill
- Rum River VFW Post #2735
- Wintergreens Golf and Grill
- Thunder Brothers Brewery, Inc.

**Request:**

Staff is requesting City Council action on this item.

**Attachment(s):**

- Resolution to Approve the On-Sale and Sunday Liquor License Renewal for Junction Bowl and Whistle Stop Bar & Grill
- Resolution to Approve the On-Sale and Sunday Liquor License Renewal for Rum River VFW Post 2735
- Resolution to Approve the On-Sale and Sunday Liquor License Renewals for Wintergreen's Golf and Grill
- Resolution to Approve the Brewer Off-Sale and Tap Room On-Sale Sunday License Renewal for

Thunder Brothers Brewery, Inc.

- 2025 Liquor Stats

**RESOLUTION 2026-XXX**

**APPROVING THE ON-SALE AND SUNDAY LIQUOR LICENSE RENEWAL  
FOR JUNCTION BOWL AND WHISTLE STOP BAR AND GRILL**

**WHEREAS**, Junction Bowl and Whistle Stop Bar and Grill’s On-Sale and Sunday Liquor License will expire on March 31, 2026; and,

**WHEREAS**, the applicant has completed the renewal application from the State of Minnesota and submitted proof of liquor liability and workers’ compensation insurance; and,

**WHEREAS**, all taxes and assessments against the property are current; and,

**WHEREAS**, the applicant has no delinquent City fees; and,

**WHEREAS**, the applicant has passed a police activity review; and,

**WHEREAS**, the Police Department has reviewed the renewal application and found that the applicant has not been cited for any state/local liquor law violations;

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the City Council of the City of Isanti, Minnesota, that:

1. Junction Bowl and Whistle Stop Bar and Grill’s On-Sale and Sunday Liquor License Renewal is approved.
2. The effective date of the On-Sale and Sunday Liquor License shall be April 1, 2026, through March 31, 2027.
3. Staff shall forward all necessary information to the State of Minnesota to complete the liquor license process.

This Resolution is hereby approved by the Isanti City Council this 3<sup>rd</sup> day of March 2026.

Attest:

\_\_\_\_\_  
Mayor Luke Merrill

\_\_\_\_\_  
Jaden Strand  
City Clerk/ Deputy HR Director

**RESOLUTION 2026-XXX**

**APPROVING THE ON-SALE AND SUNDAY LIQUOR LICENSE RENEWAL FOR RUM RIVER VFW 2735**

**WHEREAS**, Rum River’s VFW Post 2735 On-Sale and Sunday Liquor License will expire on March 31, 2026; and,

**WHEREAS**, the applicant has completed the renewal application for the City of Isanti and for the State of Minnesota and provided proof of liquor liability and workers’ compensation insurance; and,

**WHEREAS**, all tax assessments against the property are current; and,

**WHEREAS**, the applicant has no delinquent City fees; and,

**WHEREAS**, the applicant has passed a police activity review; and,

**WHEREAS**, the Police Department has reviewed the renewal application and found that the applicant has not been cited for any state/local liquor law violations;

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the City Council of the City of Isanti, Minnesota, that:

1. Rum River’s VFW Post 2735 On-Sale and Sunday Liquor License Renewal is approved.
2. The effective date of the On-Sale and Sunday Liquor License shall be April 1, 2026, through March 31, 2027.
3. Staff shall forward all necessary information to the State of Minnesota to complete the liquor license process.

This Resolution is hereby approved by the Isanti City Council this 3<sup>rd</sup> day of March 2026.

Attest:

\_\_\_\_\_  
Mayor Luke Merrill

\_\_\_\_\_  
Jaden Strand  
City Clerk/ Deputy HR Director

**RESOLUTION 2026-XXX**

**APPROVING THE ON-SALE AND SUNDAY LIQUOR LICENSE RENEWAL FOR WINTERGREEN'S GOLF & GRILL**

**WHEREAS**, Wintergreen's Golf and Grill On-Sale and Sunday Liquor License will expire on March 31, 2026; and,

**WHEREAS**, the applicant has completed the renewal application for the City of Isanti and for the State of Minnesota and submitted proof of liquor liability and workers' compensation insurance; and,

**WHEREAS**, all taxes and assessments against the property are current; and,

**WHEREAS**, the applicant has no delinquent City fees; and,

**WHEREAS**, the Police Department has reviewed the renewal application and found that the applicant has not been cited for any state/local liquor law violations;

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the City Council of the City of Isanti, Minnesota, that:

1. Wintergreen's Golf & Grill On-Sale and Sunday Liquor License Renewal is hereby approved.
2. The effective date of the On-Sale and Sunday Liquor License shall be April 1, 2026, through March 31, 2027.
3. Staff shall forward all necessary information to the State of Minnesota to complete the liquor license process.

This Resolution is hereby approved by the Isanti City Council this 3<sup>rd</sup> day of March 2026.

Attest:

\_\_\_\_\_  
Mayor Luke Merrill

\_\_\_\_\_  
Jaden Strand  
City Clerk/ Deputy HR Director

**RESOLUTION 2026-XXX**

**APPROVING THE BREWER OFF-SALE AND TAP ROOM ON-SALE SUNDAY LICENSE RENEWAL APPLICATION FOR THUNDER BROTHERS BREWERY, INC**

**WHEREAS**, Thunder Brothers Off-Sale and Tap Room On-Sale Sunday License will expire on March 31, 2026; and,

**WHEREAS**, the applicant has completed the renewal application from the State of Minnesota and submitted proof of liquor liability and workers' compensation insurance; and,

**WHEREAS**, all taxes and assessments against the property are current; and,

**WHEREAS**, the applicant has no delinquent City fees; and,

**WHEREAS**, the applicant has passed a police activity review; and,

**WHEREAS**, the Police Department has reviewed the renewal application and found that the applicant has not been cited for any state/local liquor law violations;

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the City Council of the City of Isanti, Minnesota, that:

1. Thunder Brothers Brewer Off-Sale and Tap Room On-Sale Sunday Renewal is approved.
2. The effective date of the Brewer Off-Sale and Tap Room On-Sale Sunday License shall be April 1, 2026, through March 31, 2027.
3. Staff shall forward all necessary information to the State of Minnesota to complete the liquor license process.

This Resolution is hereby approved by the Isanti City Council this 3<sup>rd</sup> day of March 2026.

Attest:

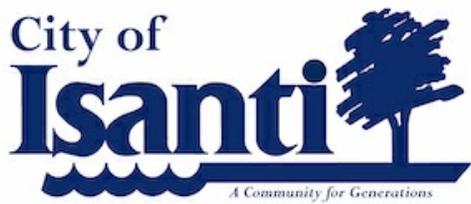
\_\_\_\_\_  
Mayor Luke Merrill

\_\_\_\_\_  
Jaden Strand  
City Clerk/ Deputy HR Director

Incidents at Establishments Holding Liquor Licenses - 2015 - 2025

		Assault	Disorderly	Fight	Harassment	Domestic	Disturbance	DUIs	Theft/Burglary	Total
VFW	2015	2	3	4	1	1	1	1	0	13
	2016	2	1	2	0	0	0	3	2	10
	2017	1	1	2	0	0	1	0	0	5
	2018	1	1	0	0	2	2	0	1	7
	2019	0	4	2	0	1	1	0	1	9
	2020	1	2	1	0	0	0	0	1	5
	2021	2	4	2	0	0	0	0	2	10
	2022	1	2	1	0	0	0	0	1	5
	2023	0	5	0	0	0	2	0	2	9
	2024	1	1	0	0	0	0	0	0	2
	2025	0	1	0	0	0	2	0	1	4
Wintergreens	2015	0	0	0	0	0	1	1	0	2
	2016	0	2	1	0	0	0	0	1	4
	2017	1	0	0	1	0	0	0	0	2
	2018	0	0	0	1	0	0	0	0	1
	2019	0	0	0	0	0	0	0	0	0
	2020	0	0	0	0	0	0	0	0	0
	2021	0	0	0	0	0	0	1	0	1
	2022	0	0	0	0	0	0	0	0	0
	2023	0	0	0	0	0	0	0	0	0
	2024	0	0	0	0	0	0	0	1	1
	2025	0	0	0	0	0	0	0	0	0
Junction Bowl	2015	1	0	0	0	0	0	1	3	5
	2016	0	0	0	0	0	0	0	1	1
	2017	0	1	0	0	0	0	0	0	1
	2018	0	1	0	1	0	0	0	0	2
	2019	0	1	0	0	1	0	0	1	3
	2020	0	0	0	0	0	0	0	0	0
	2021	0	0	0	0	0	0	0	1	1
	2022	0	1	1	0	0	0	0	0	2
	2023	0	0	0	0	0	0	0	0	0
	2024	0	0	0	0	0	0	0	0	0
	2025	0	0	0	0	0	0	0	0	0
Thunder Brothers Brewery	2019	0	0	0	0	0	0	0	0	0
	2020	0	0	0	0	0	0	0	0	0
	2021	0	0	0	0	0	0	0	0	0
	2022	0	0	0	0	0	0	0	0	0
	2023	0	0	0	0	0	0	0	0	0
	2024	0	0	0	0	0	0	0	0	0
2025	0	0	0	0	0	0	0	0	0	
Total 2015		3	3	4	1	1	2	3	3	20
Total 2016		2	3	3	0	0	0	3	4	15
Total 2017		2	2	2	1	0	1	0	0	8
Total 2018		1	2	0	1	2	2	0	1	9
Total 2019		1	3	1	0	1	0	0	2	8
Total 2020		1	2	1	0	0	0	1	2	7
Total 2021		2	4	2	0	0	0	1	4	13
Total 2022		1	3	2	0	0	0	0	1	7
Total 2023		0	5	0	0	0	2	0	2	9
Total 2024		1	1	0	0	0	0	0	1	3
Total 2025		0	1	0	0	0	2	0	1	4

The 2025 liquor stats do not include records that are stored in our previous system we used for a period in 2025. The 2025 stats listed are only from our current records management system LETG.



**MEMO**

**To:** Mayor Luke Merrill and Members of City Council  
**From:** Jared Haas, Associate Planner  
**Date:** March 3, 2026  
**Subject:** Resolution to Consider Approving a Site Plan Review for Isanti Eye Clinic

---

**Background:**

BJ Baas Builders, Inc. has submitted a Site Plan Review Application to construct a 6,250 square foot eye clinic at 16.126.0080.

**Request:**

Staff is requesting action on this item.

**Attachment(s):**

- Resolution to Consider Approving a Site Plan Review for Isanti Eye Clinic
- Civil Plans
- Site Plan Review Application
- Location Map
- Findings of Fact and Conclusion - Site Plan Review

**RESOLUTION 2026-XXX**

**APPROVING A SITE PLAN REVIEW FOR ISANTI EYE CLINIC**

**WHEREAS**, Isanti Eye Clinic has requested approval of a Site Plan Review to construct a 6,500 square foot clinic building at 281 5<sup>th</sup> Ave NE, legally described as Section: 29 Township: 035 Range: 023 Lot 002 Block 002 Subdivision 16126; and,

**WHEREAS**, the property is zoned B-2, General Business District; and,

**WHEREAS**, the City of Isanti Planning Commission conducted a public hearing on the Site Plan Review on February 17, 2026; and,

**WHEREAS**, the City of Isanti Planning Commission recommended approval of the Site Plan Review at its regularly scheduled meeting on February 17, 2026;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ISANTI, MINNESOTA**, that it adopts the Findings of Fact and Conclusion related to the requested Site Plan Review and **BE IT FURTHER RESOLVED** that the requested Site Plan Review be hereby approved, subject to compliance with all applicable requirements and conditions contained in the Zoning Ordinance.

Adopted by the Isanti City Council on this 3<sup>rd</sup> day of March 2026.

Attest:

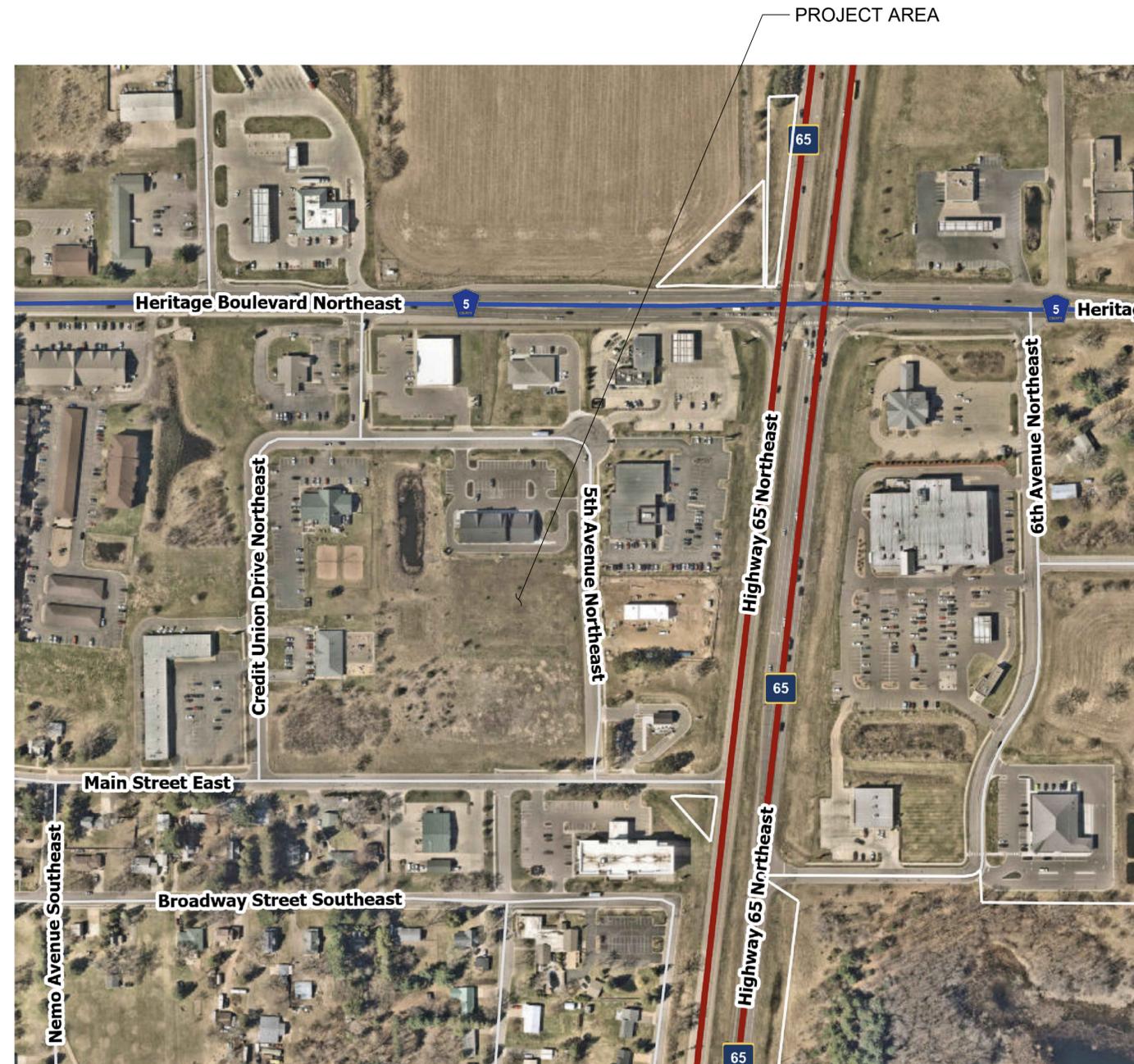
\_\_\_\_\_  
Mayor Luke Merrill

\_\_\_\_\_  
Jaden Strand  
City Clerk/Deputy HR Director

# ISANTI EYE CLINIC - ISANTI MN

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

*Krystle Bloch*  
 KRISTLE L. BLOCH  
 1-23-2026  
 49893  
 DATE LIC. NO.



## SHEET INDEX

- 1 - TITLE SHEET
- 2 - EXISTING CONDITIONS
- 3 - SITE PLAN
- 4 - UTILITY PLAN
- 5 - GRADING AND EROSION CONTROL PLAN
- 6 - LANDSCAPING, SIGN AND LIGHTING PLAN
- 7-8 - STORMWATER POLLUTION PREVENTION PLAN

**CONTRACTOR:**  
 BJ BAAS  
 380 GARFIELD ST S  
 CAMBRIDGE, MN 55008  
 (763) 691-0444

**ENGINEER:**  
 KRISTLE BLOCH, P.E. (MN 49893)  
 BLOCH ENGINEERING, PLLC  
 32210 XEON ST NW  
 CAMBRIDGE, MN 55008  
 (507) 995-2981

**SURVEYOR:**  
 KYLE RODDY, PLS  
 LHB CORP  
 324 GARFIELD ST S  
 CAMBRIDGE, MN 55008  
 (763) 219-1235

**UTILITIES:**  
 GOPHER STATE ONE CALL  
 (651) 454-0002  
 gopherstateonecall.org

GOVERNING STANDARDS: COUNTY OF ISANTI STANDARDS, CITY OF ISANTI STANDARD CONTRACT DOCUMENTS AND TECHNICAL SPECIFICATIONS FOR UTILITY AND STREET CONSTRUCTION, LATEST EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION", LATEST VERSION OF THE "MINNESOTA MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES" (MMUTCD)

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF C/ASCE 3-2, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."  
 CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. GSOC INFORMATION ABOVE.

BNL REAL ESTATE HOLDINGS LLC  
 12170 ABERDEEN ST NE  
 MINNEAPOLIS, MN

TITLE

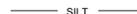
REVISIONS NO.	DATE	BY	DESCRIPTION





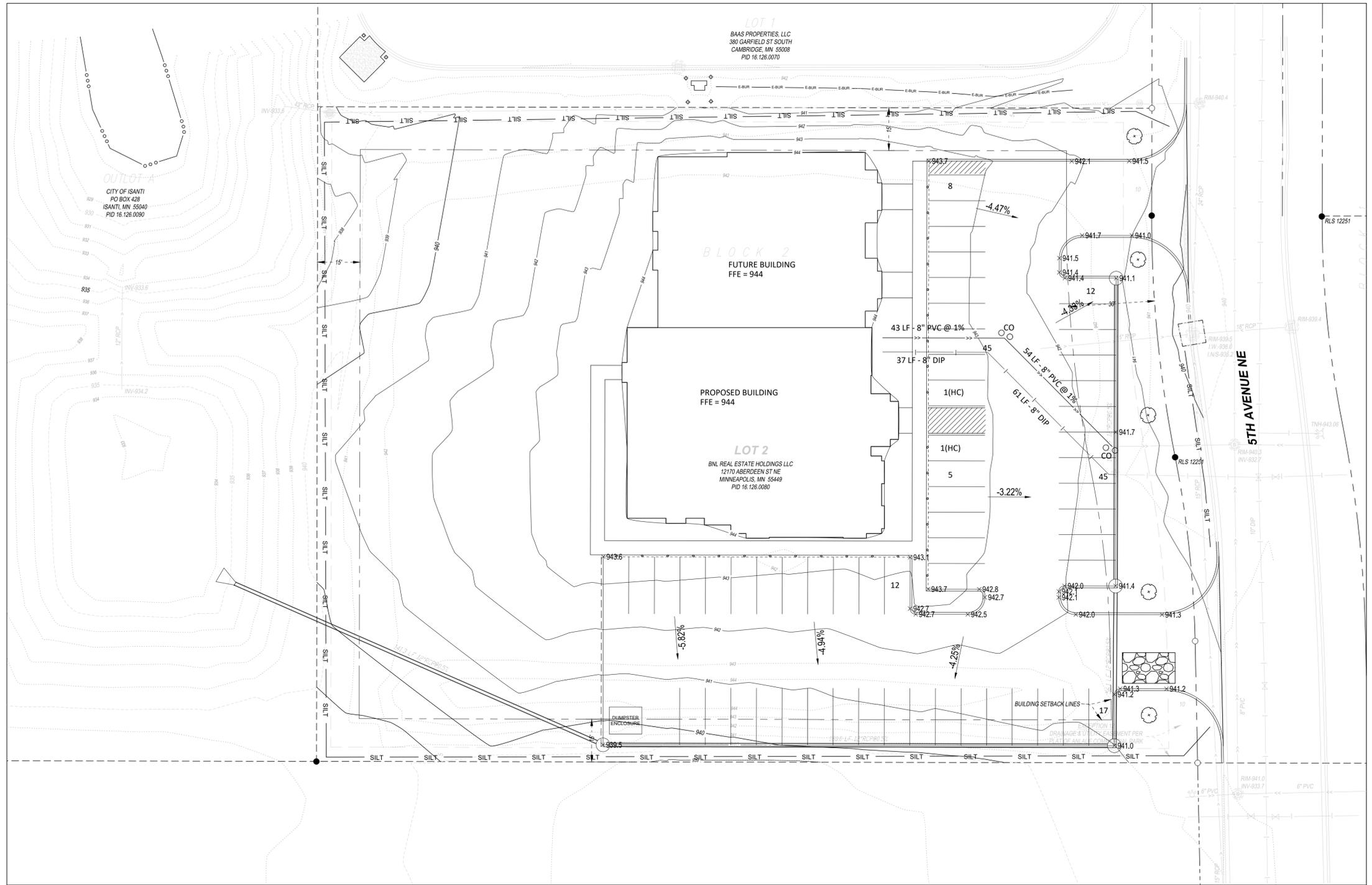


**LEGEND**

-  SILT FENCE
-  TEMP. CONSTRUCTION EXIT
-  DRAINAGE DIRECTION ARROW
-  INLET PROTECTION
-  PROPOSED CONTOURS

- SITE GRADING NOTES:**
1. THE CONTRACTOR IS SPECIFICALLY CAUTIONED THAT THE LOCATION AND/OR ELEVATION OF EXISTING UTILITIES AS SHOWN ON THESE PLANS IS BASED ON RECORDS OF THE VARIOUS UTILITY COMPANIES, AND WHERE POSSIBLE, MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION IS NOT TO BE RELIED ON AS BEING EXACT OR COMPLETE. THE CONTRACTOR SHALL VERIFY THE FIELD LOCATION OF ALL PUBLIC AND PRIVATE UTILITIES PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL CONTACT GOPHER STATE ONE CALL AT (651) 454-0002.
  2. ALL CUT OR FILL SLOPES SHALL BE 3:1 OR FLATTER UNLESS OTHERWISE NOTED.
  3. EXISTING GRADE CONTOUR INTERVALS SHOWN AT 2 FOOT INTERVALS (TOPOGRAPHIC/SURVEY SHOT-BASED SURFACE).
  4. PROPOSED GRADE CONTOUR INTERVALS SHOWN AT 1 FOOT INTERVALS.
  5. IF ANY EXISTING STRUCTURES TO REMAIN ARE DAMAGED DURING CONSTRUCTION IT SHALL BE THE CONTRACTORS RESPONSIBILITY TO REPAIR AND/OR REPLACE THE EXISTING STRUCTURE AS NECESSARY TO RETURN IT TO EXISTING CONDITIONS OR BETTER.
  6. CONTRACTOR SHALL ASSURE POSITIVE DRAINAGE AWAY FROM BUILDINGS FOR ALL NATURAL AND PAVED/GRAVEL AREAS.
  7. TOPOGRAPHIC INFORMATION TAKEN FROM A TOPOGRAPHIC SURVEY BY LAND SURVEYORS, IF CONTRACTOR DOES NOT ACCEPT EXISTING TOPOGRAPHY AS SHOWN ON THE PLANS, WITHOUT EXCEPTION, HE SHALL HAVE MADE, AT HIS EXPENSE, A TOPOGRAPHIC SURVEY BY A REGISTERED LAND SURVEYOR AND SUBMIT TO THE OWNER FOR REVIEW.
  8. CONSTRUCTION SHALL COMPLY WITH ALL APPLICABLE GOVERNING CODES AND BE CONSTRUCTED TO SAME.
  9. ALL PROPOSED SPOT ELEVATIONS ARE FLOWLINE UNLESS OTHERWISE NOTED.

- EROSION CONTROL NOTES:**
1. ALL DISTURBED AREAS TO BE SEEDED AND MULCHED. 4IN MIN TOPSOIL, EXCEPT IN RIGHT OF WAY. RIGHT OF WAY TO BE SODDED.
  2. MULCH TYPE 1 (DISK ANCHORED) IN DISTURBED AREAS
  3. SEED MNDOT TYPE 35-221, AT A RATE OF 36.5 LB/AC
  4. ALL SLOPES STEEPER THAN 4:1, SHALL BE RESTORED WITH SEED AND PROTECTED WITH EROSION CONTROL BLANKET PER MNDOT SPEC. 3885.1 OR SODDED AND STAKED.



**BLOCH ENGINEERING**  
 BLOCH ENGINEERING, PLLC  
 blochengineering.com  
 32210 XEON ST NW  
 CAMBRIDGE, MN 55008  
 krystle@blochengineering.com

JOB NO. 25-24

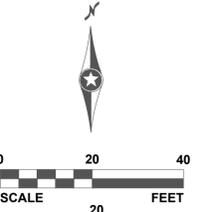
I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

*Krystle L. Bloch*  
 KRISTLE L. BLOCH  
 1-23-2026  
 49893  
 DATE LIC. NO.

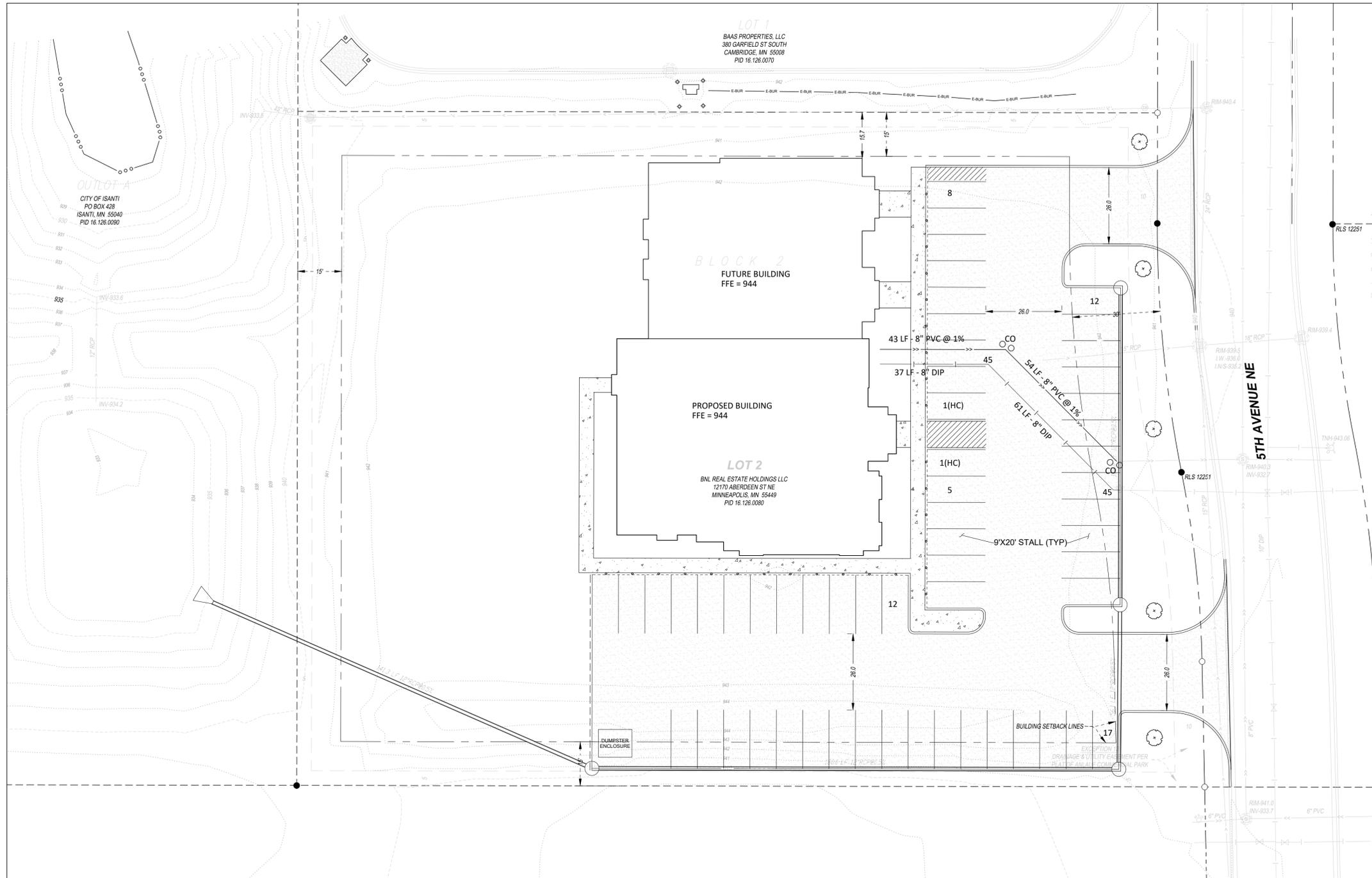
BNL REAL ESTATE HOLDINGS LLC  
 12170 ABERDEEN ST NE  
 MINNEAPOLIS, MN

GRADING PLAN

REVISIONS NO.	DATE	BY	DESCRIPTION



C5



**LANDSCAPING REQUIREMENTS:**

1 DECIDUOUS TREE PER 50 LF OF STREET FRONTAGE

DECIDUOUS TREES MIN 2.5" DIAMETER AT TRUNK  
 CONIFEROUS TREES MIN. 6' ABOVE ROOT BALL

ROW/STREET LENGTH = 231' / 50' = 5 TREES REQUIRED

5 TREES PROVIDED  
 3 RED MAPLE  
 2 SUGAR MAPLE

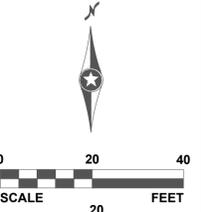
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*Krystle L. Bloch*  
 KRISTLE L. BLOCH  
 1-23-2026  
 DATE 49893 LIC. NO.

BNL REAL ESTATE HOLDINGS LLC  
 12170 ABERDEEN ST NE  
 MINNEAPOLIS, MN

LANDSCAPE, SIGN, AND  
 LIGHTING PLAN

REVISIONS NO.	DATE	BY	DESCRIPTION





# STORM WATER POLLUTION PREVENTION PLAN (SWPPP)

## CONSTRUCTION NOTES:

Construction shall be in accordance with the MPCA NPDES General Stormwater Permit for construction activity, plans, Mn/DOT Spec. Book, Standard Specifications for Construction and the special provisions. The Contractor shall maintain a stockpile of erosion control devices at all times for immediate usage. The Contractor shall keep the inspection and maintenance log. See permit Part 20 for SWPPP record retention requirements. SWPPP must be kept on site during construction by permittee who has operational control of that portion of the site. In the event of accidental sediment or pollutant discharge, the City, MPCA local contact and/or State Duty Officer shall be notified. The MPCA State Duty Officer can be reached at (800) 422-0798.

## TRAINING REQUIREMENTS:

1. The Permittee(s) shall ensure the individuals identified in this part have been trained in accordance with the NPDES CSW Permit's training requirements. The Permittee(s) shall ensure the training is recorded in or with the SWPPP before the start of construction or as soon as the personnel for the project have been determined.
  - a. Who must be trained:
    - i. Individual(s) preparing the SWPPP for the project.
    - ii. Individual(s) overseeing implementation of, revising, and amending the SWPPP and individual(s) performing inspections. One of these individual(s) must be available for an on site inspection within 72 hours upon request by the MPCA.
    - iii. Individual(s) performing or supervising the installation, maintenance, and repair of BMPs. At least one individual on a project must be trained in these job duties.
  - b. Training content. The content and extent of training must be commensurate with the individual's job duties and responsibilities with regard to activities covered under this permit for the project. At least one individual present on the permitted project site (or available to the project site in 72 hours) must be trained in the job duties described in Permit Part 20.
  - c. Training documentation:
    - i. Documentation must be recorded with the SWPPP prior to the start of construction.
    - ii. Names of the personnel associated with this project that are required to be trained per Part III.F of this permit.
    - iii. Dates of training and name of instructor(s) and entity providing training.
    - iv. Content of training course or workshop (including number of hours of training).
  - d. The Permittee(s) shall ensure that the individuals are trained by local, state, federal agencies, professional organizations, or other entities with expertise in erosion prevention, sediment control or permanent stormwater management such as the University of Minnesota, Minnesota Erosion Control Association, Soil and Water Conservation Districts or the MPCA.

## EROSION PREVENTION MEASURES:

1. Temporary or permanent stabilization of exposed soils, including stockpiles, shall be initiated immediately to limit soil erosion whenever any construction activity has temporarily or permanently ceased on that portion of the site and will not resume for a period exceeding 7 calendar days. (Permit Part 8.4 and 23.9).
2. The normal wetted perimeter of any temporary or permanent drainage ditch or swale that drains water for any portion of the construction site, within 200 lineal feet, must be completed within 24 hours after connecting to a surface water or property edge. Mulch, hydromulch, tackifier, polyacrylamide, or similar practice is not acceptable stabilization in any part of a drainage ditch or swale with continuous slop greater than 2%. (Permit Part 8.6-8.8).
3. Use check dams along length of conveyance channels. (Permit Part 8.7).
4. Temporary or permanent energy dissipation devices must be installed at pipe outlets within 24 hours after connection to a surface water.
5. Temporary or permanent ditches or swales that are being used as a sediment containment system during construction must be stabilized within 24 hours after no longer being used as a sediment containment system.

## SEDIMENT CONTROL MEASURES:

1. In order to maintain sheet flow and minimize rills and/or gullies, there shall be no unbroken slope length of greater than 75 feet for slopes with a grade of 1:3 or steeper.
2. Sediment control practices must be established on all down gradient perimeters and upgradient of any buffer zones. These practices shall remain in place until final stabilization has been achieved and the Permit NOT form has been submitted to the MPCA.
3. Temporary soil stockpiles must have silt fence or other effective sediment controls, and cannot be placed in surface waters, including stormwater conveyances such as curb and gutter systems, or conduits and ditches unless there is a bypass in place for the stormwater.
4. Vehicle tracking of sediment from the construction site (or onto streets within the site) must be minimized by Best Management Practices (BMPs) such as stone pads, concrete or steel wash racks, or equivalent systems. Tracked sediment onto paved surfaces must be removed daily, at minimum.
5. Per Part 9.3, if down gradient sediment controls are overloaded, additional upgradient sediment control practices or redundant BMPs to eliminate overloading must be installed, and the SWPPP must be amended.
6. See permit 9.6 and Part 11 for instructions on re-installation of sediment control practices after they've been adjusted.
7. See permit Part 9.7 and 9.8 for instructions on the removal of storm drain inlet protection BMPs.
8. Direct discharges from BMPs to vegetated areas, unless infeasible.

## DEWATERING AND BASIN DRAINING:

1. If dewatering is required on the site, there must be a plan in place to prevent nuisance conditions, erosion and inundation of wetlands.
2. If using filters with backwash water, backwash water must be hauled away for disposal, returned to the beginning of the treatment process, or incorporated into the site in a manner that does not erode into runoff.

## THE DESCRIPTION OF INSPECTIONS AND MAINTENANCE:

1. The Permittee(s) (either the owner or operator, whoever is identified in the SWPPP) must routinely inspect the entire construction site at least once every seven (7) days during active construction and within 24 hours after a rainfall event greater than 0.5 inches in 24 hours.

## INSPECTION AND MAINTENANCE REQUIREMENTS MUST INCLUDE:

- Date and time of inspections. All inspections and maintenance conducted during construction shall be recorded within 24 hours in writing and these records must be retained in the SWPPP
- Name of person(s) conducting inspections.
- Findings of inspections, including specific locations where there are recommendations for corrective actions.
- Corrective actions taken (including dates, times, and party completing maintenance activities).
- Date and amount of all rainfall events greater than 1/2 inch (0.5 inches) in 24 hours. Rainfall amounts must be obtained by a properly maintained rain gauge onsite, a weather station within 1 mile of the project location, or a weather reporting system that provides site specific rainfall data from radar summaries.
- See permit Part 6.1-6.4 for amendments to SWPPP.
- Construction site vehicle exit locations must be inspected for evidence of off-site sediment tracking onto paved surfaces. Tracked sediment must be removed from all paved surfaces within 24 hours of discovery (NPDES CSW Permit Part 9.12).
- Infiltration and Bioretention facility must be inspected for sedimentation.
- Discharges discovered during inspections shall be documented per NPDES CSW Permit part 11.11.f

## MAINTENANCE PERFORMANCE:

1. All nonfunctional BMPs must be repaired, replaced, or supplemented with functional BMPs by the end of the next business day after discovery, or as soon as field conditions allow access unless another time frame is specified that is not less restrictive than permit requirements. See permit Part 11.4 for specific requirements.
2. Perimeter control devices must be repaired, replaced, or supplemented when nonfunctional or sediment reaches on-half the height of the device.
3. Temporary and permanent sediment basins must be drained and sediment removed when the depth of sediment collected reaches on-half storage volume
4. All sediment deposits and deltas must be removed from surface waters (including drainage ways, catch basins, and other drainage systems) and the removal areas restabilized within 7 days.
5. Permanent stormwater treatment BMPs must be inspected and maintained per NPDES CSW Permit 11.3

## POLLUTION PREVENTION MANAGEMENT:

1. Solid Waste: Sediment, asphalt and concrete millings, floating debris, paper, plastic, fabric, construction and demolition debris and other wastes must be properly collected, stored, and disposed of in accordance with Minn. R.ch.7035. This includes any materials used for erosion control.
2. Hazardous and Toxic Materials: Includes, but is not limited to: Oil, gasoline, paint and any hazardous substances must be properly stored, including secondary containment, to prevent spills, leaks or other discharge. Restricted access to storage areas must be provided to prevent vandalism. Storage and disposal of hazardous waste must be in accordance with Minn.R.Ch.7045
3. External washing of trucks and other construction vehicles must be limited to a defined area of the site. Runoff must be contained and waste properly disposed of.
4. No engine degreasing is allowed on site.
5. Concrete washout onsite: All liquid and solid wastes generated by concrete washout operations must be contained in a leak-proof containment facility or impermeable liner. A compacted clay liner that does not allow washout liquids to enter ground water is considered an impermeable liner. The liquid and solid wastes must not contact the ground, and there must not be runoff from the concrete washout operations or areas. Liquid and solid wastes must be disposed of properly and in compliance with MPCA regulations. A sign must be installed adjacent to each washout facility to inform concrete equipment operators to utilize the proper facilities.
6. Building products that have the potential to leach pollutants must be under cover. (NPDES CSW Permit Part 12.2)
7. Pesticides, herbicides, insecticides, fertilizers, treatment chemicals, and landscaped materials must be under cover. (NPDES Permit Part 12.3).
8. Portable toilets must be positioned so that they are secure and will no be tipped or knocked over. Sanitary waste must be disposed of properly in accordance with Minn.R.ch.7041. (NPDES CSW Permit Part 12.6)
9. Spill Prevention and Response Requirements: Adequate supplies must be available at all times to clean up discharged materials and an appropriate method must be available for recovered spilled materials. Spills must be reported and cleaned up immediately as required by Minn. Stat. 115.061 using dry cleanup measures where possible.

## FINAL STABILIZATION:

1. Permanent stabilization of exposed soils, including stockpiles, shall be initiated immediately to limit soil erosion whenever any construction activity has permanently ceased on any portion of the site and will not resume for a period exceeding 7 calendar days.
2. The permanent stormwater treatment system must be constructed, meet all requirements, and operating as designed.
3. All sediment must be removed from permanent stormwater management system and conveyance systems.
4. All temporary synthetic erosion prevention and and sediment control BMPs must be removed.
5. See Landscape sheets for turf establishment.
6. Final stabilization is achieved by a uniform perennial vegetative cover with a density of 70% of expected growth over the entire pervious area.

## DISCHARGE TO WETLANDS:

2. If there is a wetland impact caused by filling, draining, excavation or inundation, how has that impact been addressed by permits or other approvals from an official statewide program (U.S. Army Corps of Engineers 404 program, Minnesota Department of Natural Resources, or the State of Minnesota Wetland Conservation Act)? If the impact is considered exempted or non jurisdictional by theses programs, how is the impact in conformance with the sequence mitigation requirements of MPCA water quality standards in MN Rule 7050.0186 <https://www.revisor.leg.state.mn.us/rules/?id=7050.0186>

## MISCELLANEOUS:

1. Conventional erosion and sediment control to be used. If necessary to use chemical treatment, permittee must follow guidelines as stated in NPDES Permit Part 9.18
2. No Site assessment for groundwater or soil contamination required.



JOB NO. 25-24

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

KRISTLE L. BLOCH  
 1-23-2026  
 DATE

49893  
 LIC. NO.

BNL REAL ESTATE HOLDINGS LLC  
 12170 ABERDEEN ST NE  
 MINNEAPOLIS, MN

SWPPP

REVISIONS	NO.	DATE	DESCRIPTION	BY

REVISIONS  
 NO.  
 DATE  
 DESCRIPTION  
 BY

C8



**SITE PLAN REVIEW APPLICATION**

City of Isanti  
110 First Avenue NW • PO Box 428  
Isanti, MN 55040  
Phone: 763.444.5512  
www.cityofisanti.us

Application Fee: \$325, plus \$1000 escrow for additional costs incurred.

**Plans must be submitted digitally.**

Applicant Name: B1 Baas BUILDERS, inc.

Address: [REDACTED]

City: [REDACTED]

Phone: [REDACTED]

Fee Owner and Consent of Application: BNL REAL ESTATE HOLDINGS, LLC

Address: [REDACTED]

City: [REDACTED]

Phone: [REDACTED]

Project/Development Name: ISANTI EYE CLINIC

Address or General Location of the Property: PID 16.126.0080

Legal Description of Property Involved: LOT 2, BLOCK 2, ANLAUF COMMERCIAL PARK, ISANTI COUNTY, MN

Present Use of Property: N/A

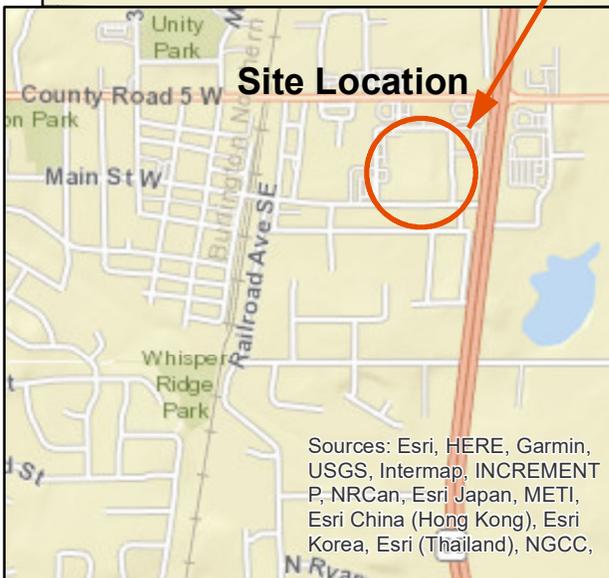
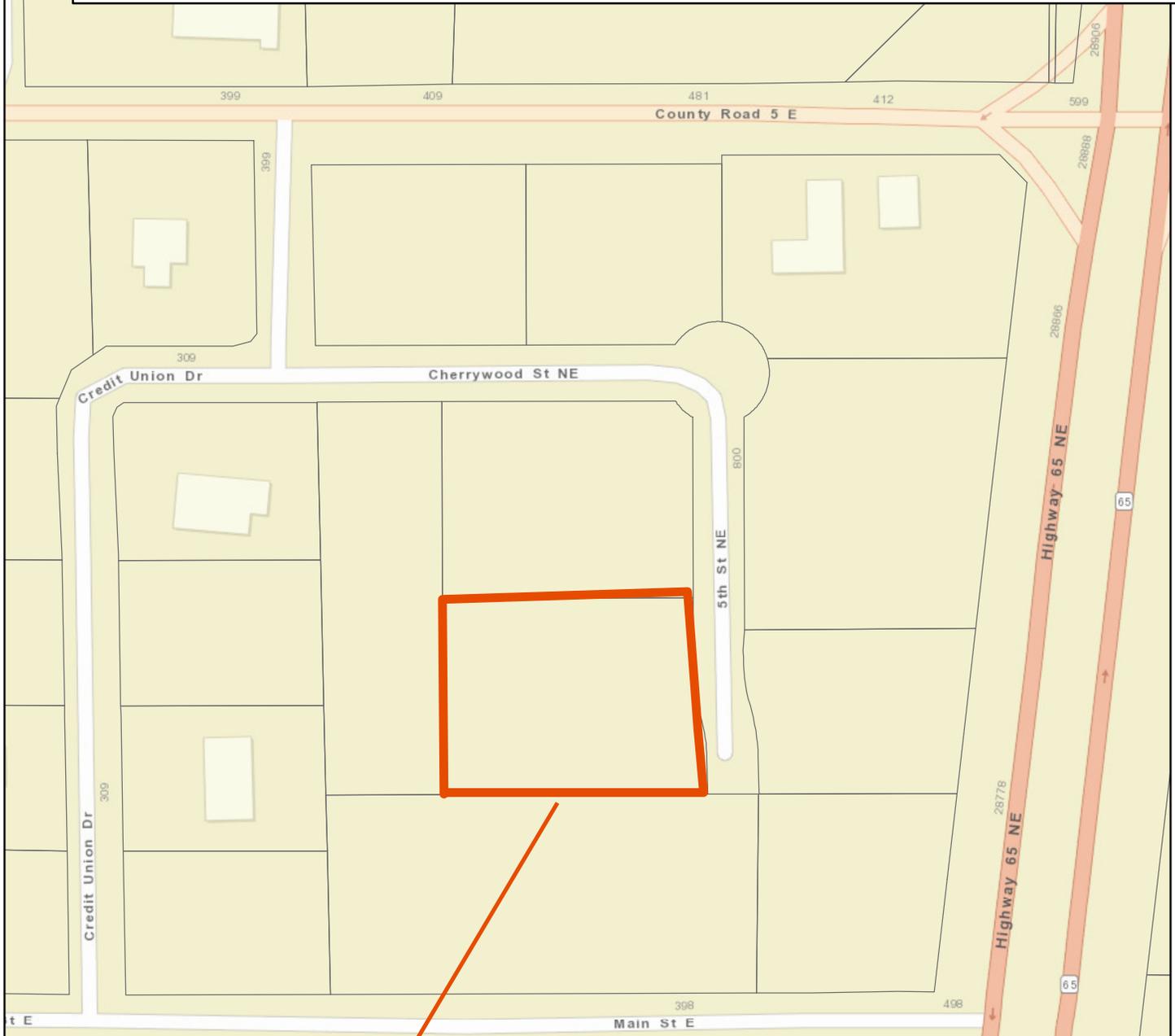
Proposed Use of Property: COMMERCIAL - EYE CLINIC

Present Zoning: B2 Present Land Use Designation: GENERAL BUSINESS

This application shall be completed in full and shall be accompanied by all information and plans required by applicable City Ordinance provisions. Before filing this application, you should contact the Community Development Department to determine the specific ordinance and procedural requirements applicable to your application. A determination of completeness will be made by City staff and a written notice of application deficiencies shall be emailed to the applicant.

This is to certify that I am making application for the described action by the City and I am responsible for complying with all City requirements with regard to this request. This application

# Site Location - Isanti Eye Clinic



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC,

Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community

1 inch = 250 feet

**FINDINGS OF FACT AND CONCLUSION  
SITE PLAN REVIEW– ISANTI EYE CLINIC**

**Request**

Request by BJ Baas Builders, Inc for a Site Plan Review to construct an eye clinic at 16.126.0080.

**Findings of Fact**

1. The applicant is requesting approval of a Site Plan Review for a 6,250 square foot eye clinic.
2. The property is zoned B-2, General Business District.
3. A public hearing on the matter was scheduled before the City of Isanti Planning Commission on February 17th, 2026 at 6:00 p.m. at City Hall within the City Council Chambers.
4. Notice of the Site Plan Review Amendment application was published with the *County Star* on February 5th, 2026. Notices were sent to all property owners located within 350 feet of the aforementioned address.
5. Section 18, Subdivision 7 of the Zoning Ordinance establishes factors that the judgement of the Planning Commission shall be based upon when reviewing a Site Plan Review request.
6. The City of Isanti Planning Commission voted on February 17<sup>th</sup>, 2026 to recommend approval of the Site Plan Review.

**Conclusions**

In review of the standards established in Section 18, Subdivision 7; the following conclusions have been made (*conclusions to each requirement are shown in italics*):

1. The proposed action has been considered in relation to the specific policies and provisions of and has been found to be consistent with the goals and objectives of the Comprehensive Plan, including public facilities and capital improvement plans.  
*The proposed use for the site would be consistent with the goals and objectives of the comprehensive plan.*
2. The proposed action meets the purpose and intent of this Ordinance and the underlying zoning district.  
*The Site Plan meets the purpose and intent of this Ordinance and the B-2 General Business District.*

3. The site changes will preserve the site in its natural state to the extent practicable by minimizing tree and soil removal and designing grade changes to be in keeping with the general appearance of neighboring developed or developing areas.  
*The site changes will not significantly impact the natural state of the site and will suit the general appearance of the neighboring properties.*
4. The site changes will not significantly degrade the amount and location of open space and landscaping.  
*Open space and landscaping are preserved in the Site Plan to the extent required by the Zoning Ordinance.*
5. Vehicular and pedestrian circulation, including walkways, interior drives, and parking in terms of location and number of access points to the public streets, width of interior drives and access points, general interior circulation, separation of pedestrian and vehicular traffic and arrangement and amount of parking will meet standards.  
*Staff has evaluated the Site Plan for pedestrians, vehicles, and emergency response and has found it to meet all standards.*
6. Protection of adjacent and neighboring properties through reasonable provision for surface water drainage, sound and sight buffers, preservation of views, light, and air and those aspects of design not adequately covered by other regulations which may have substantial effects on neighboring land uses.  
*The proposed Site Plan will not significantly impact neighboring land uses.*
7. Consistency with the City's Engineering Design standards as adopted by Resolution of the City Council.  
*The proposed Site Plan has been reviewed by the City Engineer and meets all standards.*



## MEMO

**To:** Mayor Luke Merrill and Members of City Council  
**From:** Jason W. Cook, P.E., City Engineer  
**Date:** March 3, 2026  
**Subject:** Resolution to Consider Authorizing Heritage Boulevard & 8th Avenue Pedestrian Crossing Improvement

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**Background:**

In 2021 a vehicle traveling at high speeds hit and severely injured 2 children walking home from school at the intersection of Heritage Boulevard and 8<sup>th</sup> Avenue. The City Council saw this as a dangerous intersection and had the crossing evaluated. A concept of installing RRFBs with a refuge island was developed and shared with the County Engineer. It was determined that due to the impact of lane alignments and cost participation it would be scheduled to be included with the County pavement improvement project when that project occurs. The County has scheduled the pavement improvement project for 2026 and have completed a design of the RRFB with refuge island as requested by the City. The County has determined the cost for this improvement is estimated at \$94,000 and using their cost sharing policy put the City cost at \$45,000 and the County cost at \$49,000 to install this crossing improvement which is a 48/52 cost split. The initial estimate in 2021 was \$103,000 with a 50/50 cost split which would have put the City cost at \$51,500.

**Request:**

Staff recommend approval of this item.

**Attachment(s):**

- Resolution to Consider Authorizing Heritage Boulevard & 8th Avenue Pedestrian Crossing Improvement
- 2021-12-21 HERITAGE BLVD & 8TH FIGURE

**RESOLUTION 2026-XXX**

**AUTHORIZING HERITAGE BOULEVARD & 8<sup>TH</sup> AVENUE PEDESTRIAN CROSSING IMPROVEMENT**

**WHEREAS**, in 2021 a vehicle traveling at high speeds hit and severely injured 2 children walking home from school at the intersection of Heritage Boulevard and 8<sup>th</sup> Avenue; and,

**WHEREAS**, the City Council saw this as a dangerous intersection and had the crossing evaluated; and,

**WHEREAS**, a concept of installing RRFBs with a refuge island was developed and shared with the County Engineer; and,

**WHEREAS**, it was determined that due to the impact of lane alignments and cost participation, it would be scheduled to be included with the County pavement improvement project when that project occurs; and,

**WHEREAS**, the County has scheduled the pavement improvement project for 2026 and have completed a design of the RRFB with refuge island as requested by the City; and,

**WHEREAS**, the County has determined the cost for this improvement will be \$94,000, and using their cost-sharing policy put the City cost at \$45,000 and the County cost at \$49,000 to install this crossing improvement, which is a 48/52 cost split; and,

**WHEREAS**, the initial estimate in 2021 was \$103,000 with a 50/50 cost split.

**NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Isanti, Minnesota as follows:**

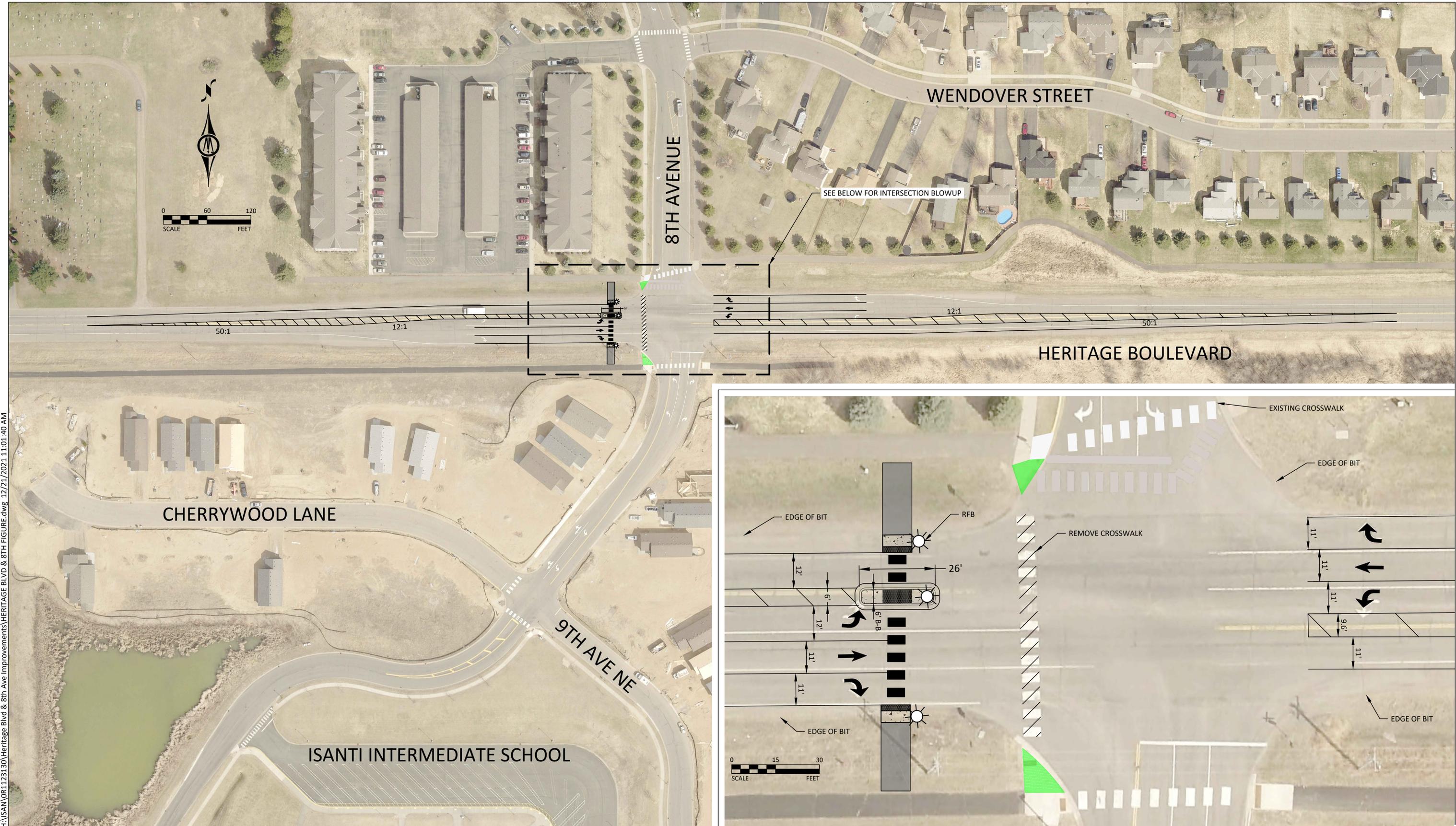
1. The City of Isanti supports the installation of the RRFBs with refuge island and agrees to pay its portion of the project cost at the 48/52 cost split as presented by the County Engineer.

This resolution was duly adopted by the Isanti City Council this 3<sup>rd</sup> day of March 2026.

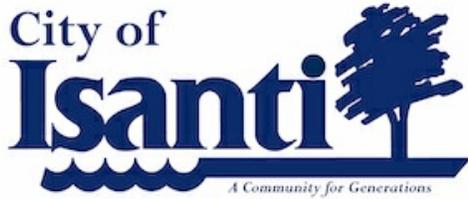
Attest:

\_\_\_\_\_  
Mayor Luke Merrill

\_\_\_\_\_  
Jaden Strand  
City Clerk/Deputy HR Director



H:\ISANI\081123130\Heritage Blvd & 8th Ave Improvements\HERITAGE BLVD & 8TH FIGURE.dwg, 12/21/2021 11:01:40 AM



## MEMO

**To:** Mayor Luke Merrill and Members of City Council  
**From:** Jaden Strand, City Clerk/ Deputy HR Director  
**Date:** March 3, 2026  
**Subject:** Skatepark Equipment Discussion

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**Background:**

The City has approved skate park equipment work with Ramparts and they have brought a new consideration to the City, a Boomerang Bowl. This is a disassembled bowl that they would breakdown and reassemble refurbished with weatherproofing and include a 2-year warranty on all pieces. The cost, including breakdown and setup, is \$32,426.00 See attached presentation for full details and images.

Summary design:

Footprint Interior riding area: ~40' × 65' Total footprint (with decks): ~48–50' × 72–75'

Depths & Transitions Shallow end: 5' | Deep end: 7' Transitions: 6–8' blended radius

Coping Steel coping throughout

Frame & Structure Boomerang-hipped bowl. Traditional wood frame construction — 2x6 framing, 2 layers of ½" plywood

Riding Surface Gator Skins All-Weather Panels — ¼" thick

Additionally, if Isanti purchases this bowl, Ramparts will donate a 3' tall x 8' wide mini ramp to the park to be utilized as a community build, supervised by Ramparts. There is a page in the presentation regarding this item, This would be at no cost to the city. Simply a way to drive support behind the space and bring community members together. That size mini ramp is perfect for beginners and would be a great addition to the park.

**Request:**

Mayor Merrill requested discussion on this item.

**Attachment(s):**

- Ramparts Boomerang Bowl for Isanti

# Relocating a **Legendary** **Skateboard Park Bowl** to Isanti



# A Significant Opportunity to Acquire a World-Class Skateboarding Experience for Your Community

At a fraction of the cost to build from scratch.

## Chris Conway — The Skateboarding Philanthropist Behind the Bowl

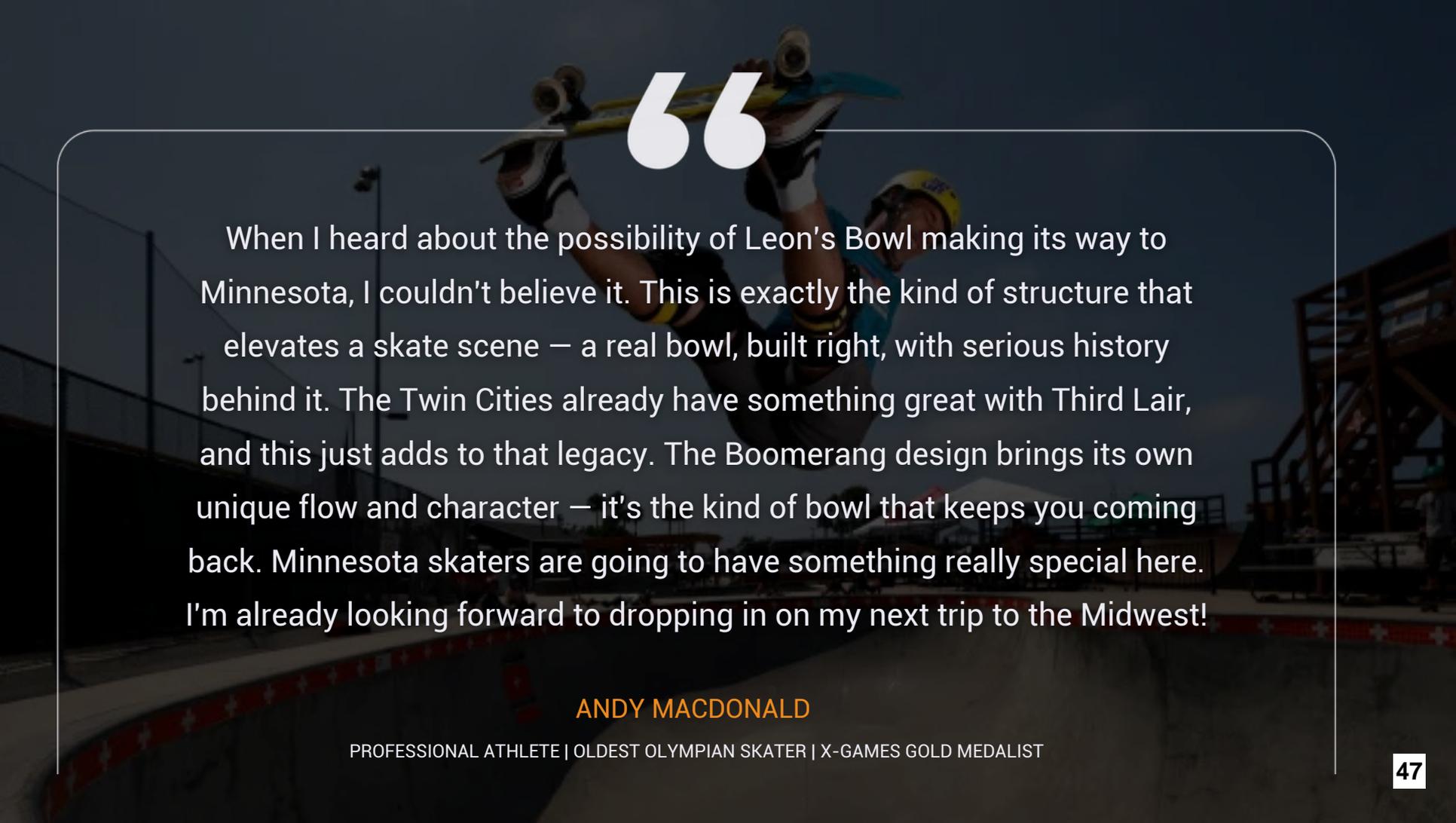
Skating since 1976, Chris Conway built a career in corporate sports event management before dedicating his experience entirely to action sports — founding Chris Conway Consulting. A respected voice in the skateboarding world, Chris is:

— Board Member, Grind for Life Cancer Charity — Event Director, Clash at Clairemont — now in its 13th year — Developing Partner, My Grey Matterz Helmet Safety Advocacy Non-Profit — Marketing Manager, Gator Skins Ramp Surface — Owner, Who Skateboards — since 1989. His backyard bowl became a gathering place for the skateboarding community — hosting weekly sessions in the epicenter of skateboarding culture, Vista, CA — welcoming Olympians, pros, and everyday riders alike.

What matters most to Chris isn't the bowl itself — it's what happens in it. **Community. Camaraderie.** Seeing riders of every age and skill level share the same space. He wants Leon's Bowl to have a life beyond his backyard — to keep being ridden, to keep bringing people together, and to serve a community that will love it as much as he has.

Isanti isn't just acquiring a bowl.  
It's carrying a legacy of community building.





“

When I heard about the possibility of Leon's Bowl making its way to Minnesota, I couldn't believe it. This is exactly the kind of structure that elevates a skate scene — a real bowl, built right, with serious history behind it. The Twin Cities already have something great with Third Lair, and this just adds to that legacy. The Boomerang design brings its own unique flow and character — it's the kind of bowl that keeps you coming back. Minnesota skaters are going to have something really special here. I'm already looking forward to dropping in on my next trip to the Midwest!

**ANDY MACDONALD**

PROFESSIONAL ATHLETE | OLDEST OLYMPIAN SKATER | X-GAMES GOLD MEDALIST



## Bowl Construction & Dimensions

- Footprint Interior riding area: ~40' × 65' Total footprint (with decks): ~48–50' × 72–75'
- Depths & Transitions Shallow end: 5' | Deep end: 7' Transitions: 6–8' blended radius
- Coping Steel coping throughout
- Frame & Structure Boomerang-hipped bowl. Traditional wood frame construction — 2x6 framing, 2 layers of ½" plywood
- Riding Surface Gator Skins All-Weather Panels — ¼" thick | 5-year weather warranty
- Surface Composition Phenolic resin-saturated layered paper composite Grip when you need it, slide when you don't
- Durability All-weather rated for outdoor year-round use
- Construction Engineered to disassemble, transport, and rebuild

## Photos of The Legendary Boomerang Bowl



## The Legendary Boomerang Bowl





# Complete with Service Maintenance Agreement

Outdoor wooden skate ramps, when properly maintained, can last 25 years or more. Ramparts has the proven track record to back that claim — with ramps of similar construction and design still performing at the highest level decades after installation. That longevity is no accident. It is the direct result of disciplined, professional maintenance performed by people who know these structures inside and out.

Maintenance is generally required on an annual or bi-annual basis and typically involves the following:

- Checking for loose or broken screws and tightening or replacing as necessary
- Maintaining ramp sheeting integrity by checking for and replacing any damaged panels
- Managing water drainage by keeping all drainage points clear, checking seam spacing, and ensuring proper water mitigation throughout
- Analyzing and maintaining structural integrity by identifying soft spots or surface cupping and replacing sub-sheeting and vapor barrier as needed
- Servicing any areas of exterior weatherproofing that require attention

General surface and screw checks are a one-day annual commitment. Deeper structural maintenance is typically only needed every several years.

As a Minnesota-based company, Ramparts is uniquely positioned to provide fast, reliable, and cost-effective service. Ramparts offers a fully documented maintenance and care package at an average cost of approximately \$1,000–\$1,500 per year — a minimal investment that protects a significant one.

**With Ramparts, Isanti isn't just buying a bowl. They're gaining a long-term partner.**



# Why This Investment Makes Sense for Isanti

A comparable wood and phenolic resin skateboard bowl of this caliber starts at \$75,000 to build new.

This acquisition delivers exceptional value from day one — with all refurbishment costs built into the price, Isanti receives a fully restored, competition-grade bowl ready to serve the community for years to come.

The bowl was engineered in modular sections, designed specifically for efficient disassembly, transport, and rebuilding — making installation straightforward and cost-effective.

Ramparts, the company handling design and refurbishment, is Minnesota-based — and that matters. Their proximity means ongoing maintenance and service support is readily accessible, keeping long-term operational costs low and response times fast. The Boomerang design is deceptively simple — and that's its greatest strength. Its flowing transitions and dual-depth layout make it welcoming to skaters of all ages and skill levels, from first-timers to seasoned riders. Think of it as Isanti's answer to a facility like Third Lair — yet entirely unique in its own right.

Beyond the economics, this is a rare chance for Isanti to become part of skateboarding history — receiving a legendary bowl that carried a celebrated West Coast legacy and bringing it to the Midwest, where it will build an entirely new one.

**This is not just a purchase. It's an investment in community, culture, and legacy.**

## A Community Build Bonus — Plus A New Mini Ramp!

As part of the bowl relocation, Ramparts is donating a brand new 3' × 8' mini ramp to the City of Isanti at no additional cost. This is a direct reflection of Chris Conway's lifelong philosophy — that skateboarding is at its best when it brings people together.

In that spirit, the mini ramp won't simply be delivered and installed. It will be assembled as a supervised community build event — volunteers sign up, show up, and build it together, guided every step of the way by the Ramparts team on site. Participants get to know the team personally, and the park becomes theirs before the first skater ever drops in.

**The ramp is no charge. The community it builds is priceless.**

## Why the Community Build Matters

The impact of a community build event extends far beyond a single afternoon. The benefits are real, measurable, and long lasting. When a community physically builds something together, vandalism drops and long term stewardship rises dramatically. People protect what they helped create — and that matters enormously for a public skate facility.

A **community build** is also a natural local media story — generating genuine press coverage and social media attention that puts Isanti in a positive spotlight and showcases city leadership investing in its youth.

The volunteers who build it become its most vocal advocates. In neighborhoods, on social media, and yes — even at future city council meetings.

**The community build doesn't just build a ramp. It builds lasting community investment in the park and in Isanti itself.**



**APPROVAL:**  
Color choices, features, notes and overall dimensions are approved as shown on the drawing.

DATE: \_\_\_\_\_

BLACK Gatorskins Ramp Sheeting at Decks

one deck of ramp  
tension on one deck of ramp  
< Ramp in center of one wall of ramp  
imp  
ks

BLACK Exterior Templates

Concrete or Concrete Look

# MORE ABOUT RAMPARTS

TAN Gatorskins Ramp Sheeting at riding surface

BLACK Exterior Templates





**APPROVAL:**  
Color choices, features, notes and overall dimensions are approved  
on the drawing.

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_

BLACK Gatorskins Ramp Sheeting at Deck

# About Ramparts

Ramparts is a Minnesota-based leader in professional skatepark design and construction — bringing precision engineering, innovative materials, and decades of hands-on experience to every public and private facility we build.

Our work speaks for itself. From iconic public skateparks to purpose-driven community builds, we understand what it takes to create spaces that are safe, durable, and built to be ridden for generations. Our seamless press-formed surfaces enhance flow, maximize durability, and reduce long term maintenance — making them the right choice for any public facility investment.

Trusted by elite pros and everyday riders alike, Ramparts has designed and built for the Woodward/Lake Owen Camps, collaborated with skateboarding legend Christian Hosoi, and provided technical design and build support for leading skatepark builders and agencies nationwide. Purpose-driven projects like the Tyre Nichols Foundation event course reflect our commitment to skateboarding as a force for genuine community good. We don't just build ramps. We build the places where communities come together, young athletes develop, and skateboarding culture takes root.

**For the City of Isanti, that experience and that commitment comes to your backyard.**



# Founders Story

tension on one deck of ramp  
< Ramp in center of one wall of ramp

**Born from Skateboardings. Built for Culture.**

Dave Shyne grew up deep in northern Minnesota, where frozen winters and no pavement meant if you wanted to skate—you built it yourself. At age 9, Dave crafted his first ramp with his dad. Decades later, he's become one of the most respected innovators in skatepark construction, with a deep background in engineering drafting, hands-on craftsmanship, and patented breakthroughs like the PressTech™ seamless riding surface and action sports safety devices.

From directing builds at Camp Woodward Wisconsin to engineering mega ramps for televised events, Dave is the quiet force behind hundreds of technically complex and culturally iconic skate builds. His Rampart Special Projects Lab has delivered everything from floating quarterpipes to artful veneers crafted from real skateboard ply.

Gregg Witt, a lifelong skater, action sports business builder, and brand experience architect, complements Ramparts' mission with storytelling vision and industry reach. His background includes branded campaigns for Disney, HBO, and underground skateboarding and streetwear brands. As a former skatepark industry lead for ASTM safety standards, and partner in 500+ park projects with Artifex Skateparks, Grindline, CA Skateparks and Landscape Structures—he brings deep expertise in skatepark design, event production design, safety innovation and large scale project management.

Together, the team has delivered 150+ successful projects worldwide, from public parks and private builds to touring events and commercial productions. Fully insured global crews. Built for skaters, by skaters.

**Ramparts doesn't just build ramps—we solve complex action sports facility challenges and create spaces that move people.**



# Turn-Key Design, Build & Management Solutions

## Design

- Concepts that are purpose-driven, and performance-focused.
- Optimized for athletes, creators and fan engagement.
- Engineered for functional mobility.
- Collaborative design approach.
- Tailored for events and competitions.
- From big ideas to architectural blueprints.
- Designed with spatial storytelling to elevate brand identity and audience experience.
- Future-forward design thinking that scales with evolving creative and cultural needs.

## Build

- Precision-engineered with expert craftsmanship for pro-level performance and long-term durability.
- Built to withstand heavy use, extreme conditions, and meet industry safety standards.
- Scalable solutions—from private training parks to enterprise-level installations.
- Engineered for seamless installation and optimal functionality.
- Material innovation that blends aesthetic, performance, and sustainability.
- Hands-on prototyping to ensure fit, function, and flow before full-scale build.

## Activation

- Turnkey event solutions – from design to execution, ensuring seamless delivery.
- Expert logistics and on-site coordination for efficient setup, teardown, and management.
- Custom skateparks, courses, and stunt setups tailored for events, competitions, and brand activations.
- High-performance, safety-tested structures designed for athletes and audience engagement.
- Modular, transportable builds for multi-city tours and adaptable event footprints.
- National installation and support team ensuring reliability across all locations.



# Hybrid Construction for Public Action Sports Parks

At Ramparts, we specialize in hybrid construction, combining concrete, wood, steel, and other innovative materials to create custom builds tailored for action sports brand activations. This unique approach allows us to deliver the right material for the right performance, brand, and use goals—ensuring functionality, durability, and visual impact across all projects.

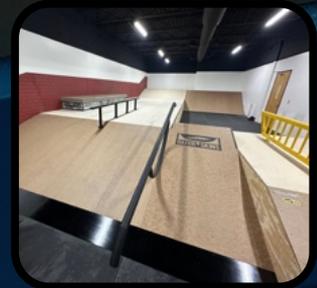
Mastering Mixed Materials: By blending concrete, wood, and steel, we create structures that are both performance-driven and visually aligned with brand identities—whether for skateparks, events, or installations.





# CNC Precision: Advancing Action Sports Event & Facility Ramp Construction

Ramparts has been at the forefront of CNC technology in action sports ramp construction from the start. We were the first to introduce a CNC bowl corner, making bowl sections more precise, efficient, and cost-effective. With advanced CNC routers, sheet lasers, and tube lasers, we craft structures with unmatched accuracy, reducing waste and optimizing durability. The result? High-quality facilities and touring event set-ups built faster and more affordably—delivering real value.





# Rideable Art & Culturally Inspired Materials



Ramparts specializes in high-impact skateable art installations that blend functional design with brand storytelling. Our team collaborates with brands, municipalities, and event organizers to create custom-engineered structures that serve as both interactive skate features and striking visual centerpieces.

- Branded Installations – Eye-catching, fully skateable structures designed to enhance brand visibility at activations, retail spaces, and public venues.
- Event-Driven Skate Art – Custom-built pieces that create engaging, shareable experiences at festivals, competitions, and pop-ups.
- Permanent Public Displays – Architectural skate elements that merge aesthetics with function, providing long-term brand presence in high-traffic locations.

By combining cutting-edge materials, creative engineering, and skate expertise, Ramparts delivers custom-built solutions that attract attention, drive engagement, and reinforce brand identity in an authentic, culturally relevant way.



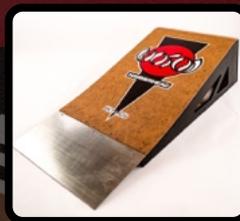
# Brand Collaborations & Advanced Aesthetic Applications

Ramparts partners with leading brands, retailers, and event organizers to develop custom-branded skate features that elevate brand presence and engagement. Our expertise in designing and manufacturing promotional skate structures allows us to create standout installations for events, activations, and commercial spaces.

Recent projects include:

- Christian Hosoi Signature Kicker Ramps – Designed with a direct-printed custom camouflage aesthetic and Hosoi's legendary branding, these ramps merge performance with visual impact, making them ideal for promotional campaigns and retail displays.
- Dylan Jaeb Signature Street Obstacles – Developed to meet the needs of core skaters and high-traffic environments, these obstacles bring authenticity and functionality to rider-focused activations.

From branded pop-up experiences to permanent skate installations, Ramparts delivers custom solutions that integrate seamlessly into marketing strategies, helping brands connect with action sports cultures in a meaningful way.

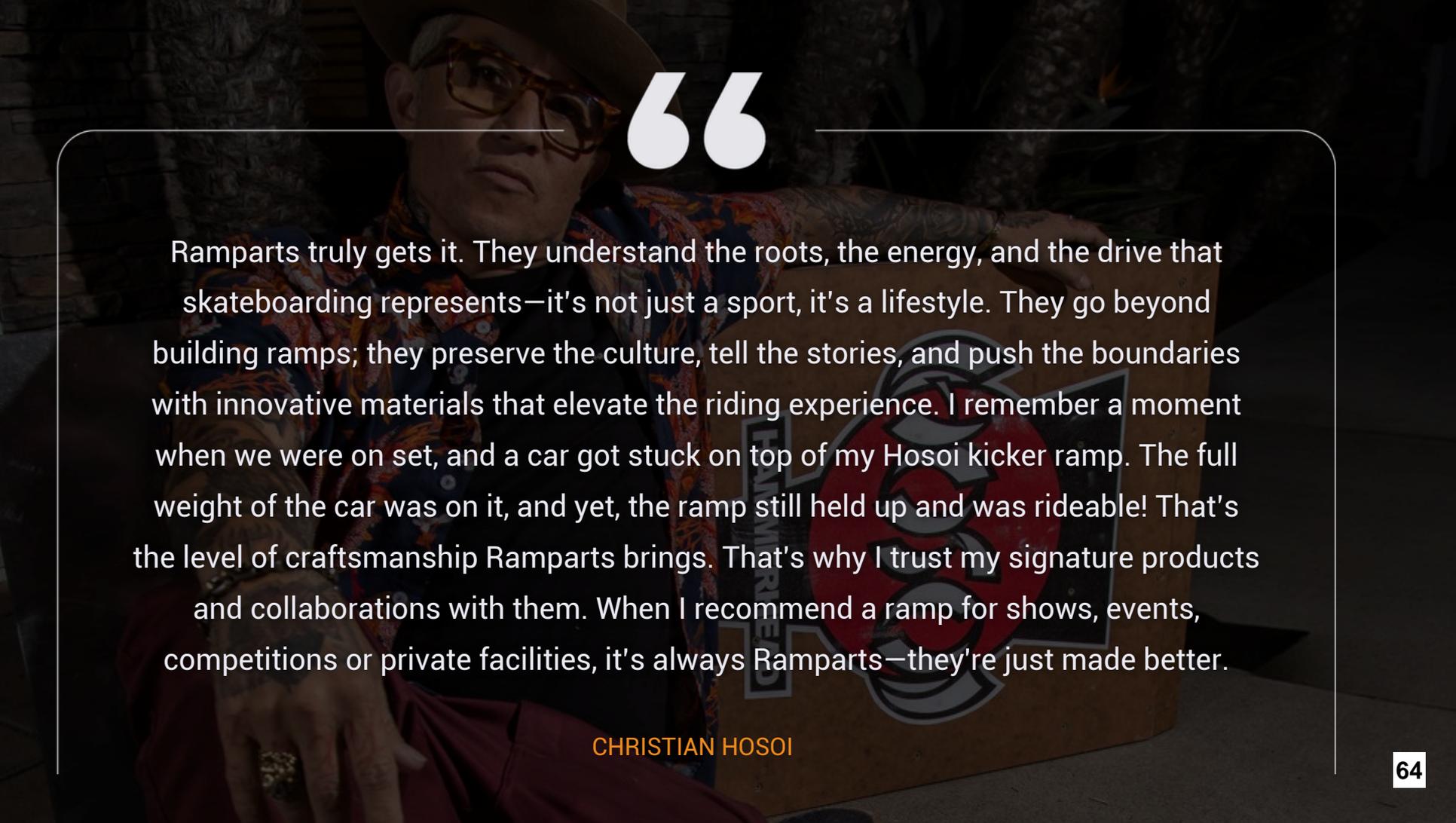




# Custom Built & Branded Illumination Features

Ramparts is redefining ramp aesthetics with illuminated panels, direct-to-resin digital applications and custom inserts designed to enhance both form and function. Our precision-engineered backlighting solutions highlight inlaid pool coping, custom logos, and bespoke side panel inserts, creating a bold visual statement. These lighting features not only improve visibility but also strengthen brand presence, making your branded structure an unmistakable centerpiece—day or night.





“

Ramparts truly gets it. They understand the roots, the energy, and the drive that skateboarding represents—it's not just a sport, it's a lifestyle. They go beyond building ramps; they preserve the culture, tell the stories, and push the boundaries with innovative materials that elevate the riding experience. I remember a moment when we were on set, and a car got stuck on top of my Hosoi kicker ramp. The full weight of the car was on it, and yet, the ramp still held up and was rideable! That's the level of craftsmanship Ramparts brings. That's why I trust my signature products and collaborations with them. When I recommend a ramp for shows, events, competitions or private facilities, it's always Ramparts—they're just made better.

CHRISTIAN HOSOI

# Let's Collaborate!



EMAIL: [INFO@ROLLWITHRAMPARTS.COM](mailto:INFO@ROLLWITHRAMPARTS.COM) | PHONE: 612-850-0021

HQ: MINNEAPOLIS, MN | SAN DIEGO, CA | LEARN MORE: [ROLLWITHRAMPARTS.COM](http://ROLLWITHRAMPARTS.COM)



## MEMO

**To:** Mayor Luke Merrill and Members of City Council  
**From:** Josi Wood, City Administrator  
**Date:** March 3, 2026  
**Subject:** Ash Tree Continued Discussion

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**Background:**

The City conducted an ash tree survey in July, 2025 with Davey Resource Group to determine the impact of Emerald Ash Borer (EAB). Their survey (see attachment) conducted an analysis of trees on public city property including parkland and trees within the right-of-way (ROW). The survey was not of all areas within the city. They inventoried a total of 477 ash trees, 396 were trees in the ROW and 81 on city building and park property, of which 87 ash trees showed signs of EAB in the canopy.

City Code Chapter 264 -3, Shade Tree Disease Control, Jurisdiction, was adopted July 6, 2010 and later amended and February 15, 2024 states:

"The City shall have control of all trees, shrubs, and other plantings now and hereafter in any public park, public place, or upon other property owned by the City within the corporate boundaries of Isanti. Trees, shrubs, and other plantings located within the public right-of-way or within a public or private easement upon property owned by a private property owner shall be the responsibility of that owner."

(Full Chapter 264 attached).

The City is the jurisdiction who can establish ordinances for ROW areas, which are easements, and is permitted to define responsibilities within as responsibilities subject to the land owner. (Minn. Stat. §604A.21 Recreational Land Use, Definitions).

The City has authority under Minn. Stat. §429.101, subd. 1(a)(5)(6) to assess property owners for the cost of removing trees:

- (5) the trimming and care of trees and the removal of unsound trees from any street;
- (6) the treatment and removal of insect infested or diseased trees on private property, the repair of sidewalks and alleys

City Staff reached out to the City's insurance provider, LMCIT, in regards to liability and responsibility of ROW trees given what our ordinance states. Their response was that it depends on whether or not there was negligence on the city's behalf. If the City was determined to be negligent, then the City could be potentially responsible and subject to an insurance claim. Staff is also reaching out to the City's attorney for legal advise on this topic.

Recent discussions going back to 2023 of EAB and ash tree removal are attached. Council action resulting from discussions:

- Staff applied for the ReLeaf Community Forestry Grant on November 10, 2025 for removing trees in city park and building grounds. We are still waiting to hear who is being awarded but anticipate results in the near future.
- Council, February 17, 2026, gave direction to the Public Services Director to remove trees in the ROW that are an imminent danger. Public Works could remove the tree and has discretion to hire a professional contractor for the removal if necessary. It was not discussed if the cost would be assessed back to the property owner or if funded through the City.

Options to consider for discussion and possible action:

- Public Works removing the trees
  - Removing from city/public lands
  - Removing from all ROW areas or within certain ROW areas
  - Training and liability
  - Disposal
  - Funding
- Treating infected trees with insecticide or fungi treatments
  - Effectiveness
  - Funding
- Hiring a contractor for removal of ROW trees (396)
  - We received estimates within the last six months which varies from \$150,000 - \$350,000 (using 17" diameter for size average). Staff is in the process of collecting more.
  - The cost of cutting down trees depends on the size of the tree.
  - Reduced liability for the City
- Applying for additional grant funding for tree removal in the ROW
  - As of right now, there are none that staff is aware of but will continue to look.
- City to reimburse or subsidize the removal of ash trees for property owners who have a tree removed
  - Would it matter if the tree is removed by the homeowner or licensed contractor?
  - Would funds coming from the city be given to the property owner or contractor?
  - Who would confirm proper removal?
  - Would there be a maximum amount allowed?
  - Would all property owners be eligible - residential, commercial or industrial?
- City to replant a tree or give credit for replanting when an ash tree is removed
  - Where should the replacement tree be planted
  - Funding
- Assessment to the property owner for removal of infected trees as is permitted in Minn. Stat. §429.101, subd. 1(a)(6) for trees on private property
- Would decisions be the same whether removal is initiated by the property owner or City?
- Would decisions for EAB ash tree removal be the same for other trees within the ROW?
- Funding options
  - The City may levy a tax on the taxable property within the subdivision to defray the cost of the activities of removing pests, Minn. Stat. §18G.13 Local Pest Control.
  - A portion funded through General Fund over the course of 5 or more years.

Staff is collecting information for what other cities are doing for EAB and ash tree removal. This information will be brought to the meeting as it is still being collected.

History of ash trees in the City:

- The City established their first ordinance for diseased shade trees in 1977 which was repealed in 2010. The 2010 ordinance has the same language as the current ordinance which states trees in

the ROW are the responsibility of the property owner. There is no current language that indicates the city is responsible, should take down diseased trees or provide a subsidy or reimbursement for such.

- The City's subdivision zoning ordinance required trees to be planted within the ROW / along the street from 1992 until 2002.
- Ash trees are not currently on the prohibited tree list within zoning however they are also not on the allowed list. This could be defined for clarity.

**Request:**

Staff is requesting discussion and direction on this item.

**Attachment(s):**

- Council Summary of EAB Discussions
- 2025 Isanti Ash Tree Inventory Summary Report - Davey Group
- Chapter 264 Shade Tree Disease Control
- MN Statute 18G.13 - Local Pest Control
- MN Statute 429.101 - Special assessment to property owners

## EAB/ Ash Tree Discussions and Recorded Minute Summaries

*\*\*Does not include public comments*

September 19, 2023, COW:

- The Department of Agriculture notified the City that Emerald Ash Bore has reached the City of Isanti.
- It is unknown how many trees within the City have been affected.
- Trees can be treated as long as there is no more than 30% of the canopy of the tree dead.
- Treatment can be done each year by injection.
- Cost to have a company come in and do an Ash tree inventory would cost approximately \$1,250.00 per day depending on how many Ash trees are within City Parks and public spaces.
- Treatment of the trees would cost approximately \$85.00 for a tree up to 12" in diameter and trees more than 12" in diameter would cost \$6.75 per inch.
- *Consensus from Committee is for Staff to look into possible funding and grant opportunities.*

October 17, 2023, COW:

- CA Wood shared that City Code states trees cannot be left if they are infected or diseased on public or private property and if trees are not removed the City can have the trees removed at the owner or occupants expense.
- *Consensus from Committee is to revise City Code to remove language that the City can remove trees on private property.*

November 21, 2023, COW:

- *This item was moved to December COW.*

December 19, 2023, COW:

- Councilmember Luke Merrill shared his desire to slow the spread of Emerald Ash Borer.
- PW Director Sylvester shared at least 20 trees in town are infected.
- *Consensus from Committee is to bring to January COW for further discussion.*

January 16, 2024, COW:

- PSD Sylvester shared that the highlighted portion of the ordinance presented to Committee would allow residents to address their own trees and the city does not have to do anything.

- *Consensus from Committee is to move forward, post for the required 10 days and bring to City Council for consideration.*
- PSD Sylvester asked Committee when to start allocating funds to remove affected trees from city parks.
- *Consensus from Committee is to not allocate money at this time.*

February 6, 2024, City Council:

ORD No. 803 Amending Chapter 264; Shade Tree Disease Control

- CA Wood shared that it was discussed on January 16th to make amendments to Chapter 264.
- Wood continued to share that it was in response to having more prevalent exposure within the jurisdiction of Emerald Ash Borer and what the city was going to do with it.
- The determination from that discussion was to not be more restrictive than state statute.
- Residents will still have to follow state statute and city code Chapter 216 if there is a nuisance or violation.
- *Motion by Councilmember George Hemen, seconded by Councilmember Steve Lundeen to approve. Motion carried: 4 - 0.*

April 1, 2025, City Council:

- PSD Sylvester shared discussion was held at the March 18, 2025 City Council meeting in regards to responsibility for Ash tree removal in ROW areas. State Statute 160.22 was referenced in that meeting. It was stated that the City was responsible for the tree removal.
- Access to private property was also questioned in the meeting and also the legality of Ordinance 264. Staff reached out to the City Attorney, Joseph Langel, for assistance and clarification on this matter.
- City Attorney Joseph Langel's comments were included in the Council packet.
- PSD Sylvester continued to share that the Ash Tree Inventory Audit's results included \$7,500.00-\$10,000.00 depending up on the extent of the audit. Staff reached out for quotes on tree removal, treatment and tree transplant. The quotes were included in the Council packet.
- Interim Mayor Luke Merrill asked about grants available through the DNR for Emerald Ash Borer removal. Sylvester responded it is the Relief Grant and he is waiting for the DNR to open it up again to apply.
- *Motion by Interim Mayor Luke Merrill, seconded by Councilmember Jeff Holmgren to bring to COW for further discussion. Motion carried: 5 - 0.*

April 15, 2025, COW:

- PSD Matt Sylvester shared information on emerald ash borer impacts and potential mitigation options. Key points of discussion included:
  - Difficulty to get an accurate count of affected trees without a formal assessment.
  - Treatment options are limited and may not be effective given how quickly the infestation is spreading.
  - Removal and replacement costs could be substantial.
  - Grant funding opportunities are limited currently.
- *Consensus from Committee is for Sylvester to obtain quotes for conducting a formal tree inventory and assessment to better understand the scope of the issue and bring back to a future meeting for further discussion on developing a management strategy.*

May 6, 2025, City Council:

Resolution 2025-092 Approving Ash Tree Survey

- Councilmember George Hemen asked for clarification if the survey will give exactly how many trees are affected by Emerald Ash Borer. CA Wood answered that the survey would give an exact count and the condition of the ash trees. This will help determine next steps in the scope of work and budgeting.
- Hemen asked if a staff person could drive around and do an inventory of trees.
- Interim Mayor Luke Merrill and Councilmember Steve Lundeen shared there is not Arborist on staff to do a tree inventory. Hemen asked if the survey can be done up to the 500 included trees then if they can inform the city how many trees may need to be done in the future. CA Wood shared that the city could do 500 trees and then of the 500 what is the percentage of trees that are going to die in the next two years, die in the next 5 to 7 years, die within 10 years and no matter how many other trees, the city will know there is a problem that needs to be addressed and how it is going to be addressed.
- Lundeen shared that the right of way trees are more crucial at the moment.
- City Council further discussed.
- *Motion by Councilmember Steve Lundeen, seconded by Interim Mayor Luke Merrill to approve. Motion carried: 4 - 0.*

August 19, 2025, City Council Budget Work Session:

- Council agreed to pursue state grant funding for EAB mitigation.
- Staff directed to begin grant application process.
- Further discussion on budgeting for tree removal and treatment deferred to next meeting.

September 2, 2025, City Council:

- Associate Planner Jared Haas shared a presentation outlining:
  - The scope of affected trees, potential management strategies, and grant requirements.
  - Options discussed included removal versus treatment of infected ash trees, budgeting for phased removals, and public documentation of disposed of infested wood.
  - Staff was directed to return with recommendations and potential funding strategies.
  - Staff was directed to start completing the grant application for affected park land trees.
- *Motion by Mayor Luke Merrill, seconded by Councilmember Steve Lundeen to apply for grant. Motion carried: 5 - 0.*

#### September 16, 2025, COW:

- *This item was moved to a future meeting.*

#### October 21, 2025, COW:

- Report by Staff:
  - The City applied for a grant to fund the removal and replanting of 81 ash trees in parks.
  - An additional 396 right-of-way ash trees were identified but are not included in the grant application.
  - Grant decisions are expected in early 2026.
- Discussion Highlights:
  - Council discussed a potential voucher or reimbursement program for residents who voluntarily remove right-of-way trees.
  - Staff estimated replanting costs at approximately \$450 per tree.
  - Council expressed interest in prioritizing removal of hazardous trees near park infrastructure.
  - Council discussed the need for a policy addressing mandatory removal of hazardous right-of-way trees and potential cost assessments to property owners.
- *Staff will monitor and remove any immediately hazardous park trees. Staff will contact an individual from Zimmerman who previously shared a community-based ash tree plan.*
- *Full council discussion will be scheduled to address right-of-way tree policy and longterm planning.*

February 17, 2026, Council:

*These are draft minute summaries*

- Staff summarized prior Council discussions and the grant application submitted for the removal and replanting of park trees.
- The Council reviewed the tree inventory. Staff reiterated that grant decisions were expected in early 2026.
- Mr. Kohler participated in the discussion and reiterated his concerns. He emphasized that:
  - Residents are noticing declining tree conditions.
  - Some trees near homes and sidewalks appear hazardous.
  - He requested clear direction so Director Becker could begin addressing the most critical trees.
- Council agreed that:
  - Staff should begin addressing imminent-danger trees in the right-of-way.
  - Director Becker may hire a contractor if specialized removal is required.
- Staff will return with:
  - Updated inventory
  - Cost estimates
  - Reimbursement/voucher program options
  - Policy considerations for right-of-way trees
- The topic will return to the next Council meeting and Committee of the Whole.
- Motion by Councilmember Steve Lundeen, seconded by Councilmember George Hemen to authorize staff to begin addressing imminent-danger right-of-way trees. Motion carried: 4 - 0.



# Ash Tree Inventory Summary Report

## City of Isanti, Minnesota

July 2025

Prepared for:  
City of Isanti  
110 1st Ave. NW  
Isanti, MN 55040

Prepared by:  
Davey Resource Group, Inc.  
1196 7th St. E.  
St. Paul, MN 55106  
651-202-3662



## **Notice of Disclaimer**

Inventory data provided by Davey Resource Group, Inc. “DRG” are based on visual recording at the time of inspection. Visual records do not include individual testing or analysis and do not include aerial or subterranean inspection. DRG is not responsible for the discovery or identification of hidden or otherwise non-observable hazards. Records may not remain accurate after inspection due to the variable deterioration of inventoried material. DRG provides no warranty with respect to the fitness of the urban forest for any use or purpose whatsoever. Clients may choose to accept or disregard DRG’s recommendations, or to seek additional advice. Important: know and understand that visual inspection is confined to the designated subject tree(s) and that the inspections for this project are performed in the interest of facts of the tree(s) without prejudice to or for any other service or any interested party.

## Executive Summary

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The City of Isanti commissioned an inventory and assessment of the ash trees located in the street rights-of-way (ROW) and within the mowed and maintained areas of the parks and other government buildings. Understanding an urban forest's structure, function, and value can promote management decisions that will improve the urban forest as well as human health and environmental quality. To effectively manage the invasive Emerald Ash Borer (EAB), DRG collected and analyzed inventory data, focusing on the distribution and condition of ash trees, as well as the presence of EAB. Tree values and benefits have been quantified using the i-Tree Eco benefits model (developed by the United States Department of Agriculture Forest Service in partnership with The Davey Tree Expert Company). This report will discuss the health and benefits of the inventoried ash tree population throughout the City of Isanti.

### Key Findings

- The replacement value of Isanti's inventoried ash tree population is approximately \$392,334.
- The overall condition of the ash tree population is Fair.
- The majority (71%) of the urban forest is rated as established, having a diameter of 9-17 inches.
- 80% of the population is recommended for no maintenance, 2% is recommended for a prune, and 18% is recommended for Removal.
- Trees provide approximately \$2,151 in the following annual environmental benefits:
  - *Pollution Removal*: 0.15 tons valued at \$439 per year.
  - *Carbon Sequestration*: 3.22 tons valued at \$1,392 per year.
  - *Stormwater*: 35,834 gallons valued at \$320 per year.

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# Section 1: Tree Inventory Assessment

## Project Area

In June 2025, DRG arborists assessed and inventoried all ash trees along the street ROW and in the mowed and maintained areas of parks and government facilities throughout the community of Isanti. The inventory data will be used to help locate ash trees throughout the city to provide a better understanding of Emerald Ash Borer (EAB), EAB presence, spread in the city, overall ash tree population health, and mitigation options. The data collected for each tree includes location (address and side in relation to the building on the property), presence of overhead utilities, species, single or multi-stem, diameter, condition, EAB presence, and maintenance recommendations. Additional notes regarding further inspections such as disease or pest management, as well as visible defects, were also included. Specific information on the tree assessment methodology utilized for the City of Isanti ash tree inventory can be found in Appendix A.

## Inventory Results

A total of 477 ash trees were inventoried for the 2025 Isanti ash tree inventory project. Of the 477 ash trees in Isanti, 396, about 83%, are on streets/right of ways (ROW), while the other 81 ash trees, about 17%, are found within the mowed and maintained areas of parks and city owned buildings. In total 87 ash trees were identified with signs of EAB in the canopy and of the 477 ash trees collected, 4, less than 1%, are currently on a treatment plan for EAB that were paid for by the homeowner and administered by a licensed pesticide applicator. The average size for the ash tree population in Isanti is 14 diameter inches.

## Diameter Size Class Distribution

Analyzing the diameter size class distribution measured as diameter at breast height (DBH) provides an estimate of the relative age of a tree population and insight into maintenance practices and needs.

The inventoried trees were categorized into the following diameter size classes: young trees (0–8 inches DBH), established (9–17 inches DBH), maturing (18–24 inches DBH), and mature trees (>24 inches DBH). These categories were chosen so that the population could be analyzed following Richards’ ideal distribution (1983). Richards proposed an ideal diameter size class distribution for street trees based on observations of well-adapted trees in Syracuse, New York. Richards’ ideal distribution suggests that the largest fraction of trees (approximately 40% of the population) should be young (<8 inches DBH) with a smaller

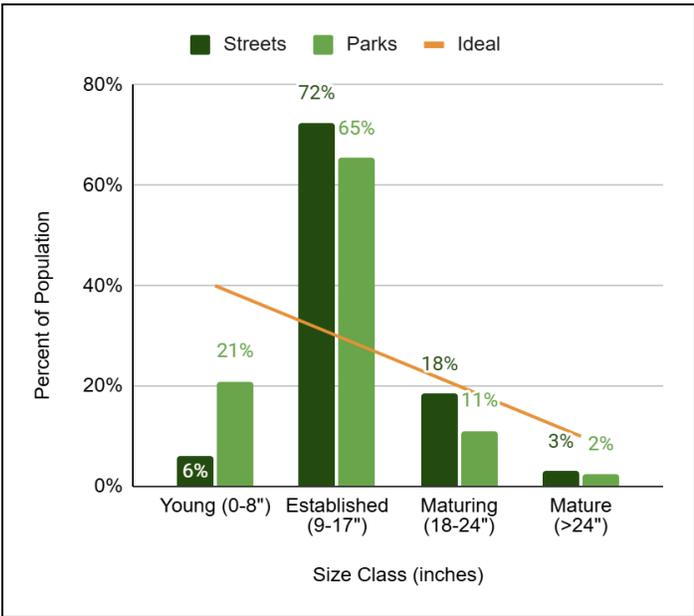


Figure 1. Age class distribution compared to Richards’ (1983) ideal.

fraction (approximately 10%) in the large-diameter size class (>24 inches DBH). A tree population with the ideal distribution would have an abundance of newly planted and young trees, with established, maturing, and mature trees present in lower numbers. While this ideal diameter size distribution is primarily used for larger city populations encompassing more species, it can still be used to help visualize size class distribution for the city of Isanti's ash tree population.

Figure 1 compares Isanti's inventoried ash tree diameter size class distribution to the ideal proposed by Richards (1983). Isanti's ash tree distribution consists mainly of established trees (9-17").

## Condition

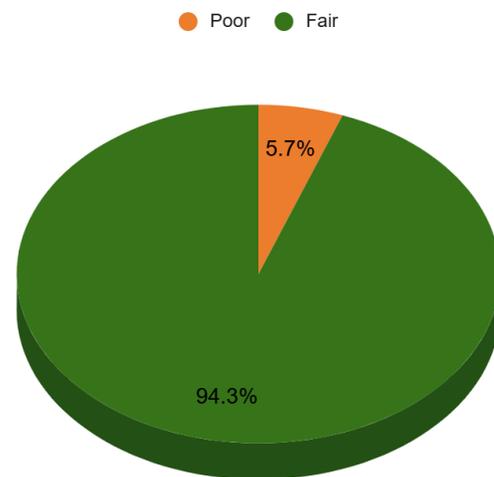
Several factors were considered for the condition of each tree, including root characteristics; branch structure; trunk, canopy, and foliage condition; as well as the presence of pests. The condition of each inventoried tree was rated Good, Fair, Poor, or Dead.

- Good. A good tree shows no significant problems.
- Fair. A fair tree has minor problems that may be corrected with time or corrective action.
- Poor. A poor tree has significant problems that are irrecoverable.
- Dead. A dead tree shows no sign of life.

Most of the inventoried trees were recorded to be in fair or poor condition, 94% and 6%, respectively (Figure 2). Based on these data, the general health of the overall inventoried tree population is rated Fair.

The presence of signs and symptoms of EAB were the leading factors in determining the condition rating for each ash tree. The common signs and symptoms used to detect EAB infestations include canopy loss or crown dieback; bark splitting with feeding galleries underneath; epicormic shoots, or water sprouts, on the base or trunk of the tree; and woodpecker damage, commonly known as "blonding", throughout the canopy. In general, an ash tree that exhibited one or more of these symptoms, even with a current treatment plan, was given a poor condition rating.

Figure 3 illustrates the condition of the ash tree population in relation to the relative age classes. The majority of the young, established, maturing, and mature trees were rated to be in Fair condition.



*Figure 2. Overall condition ratings.*

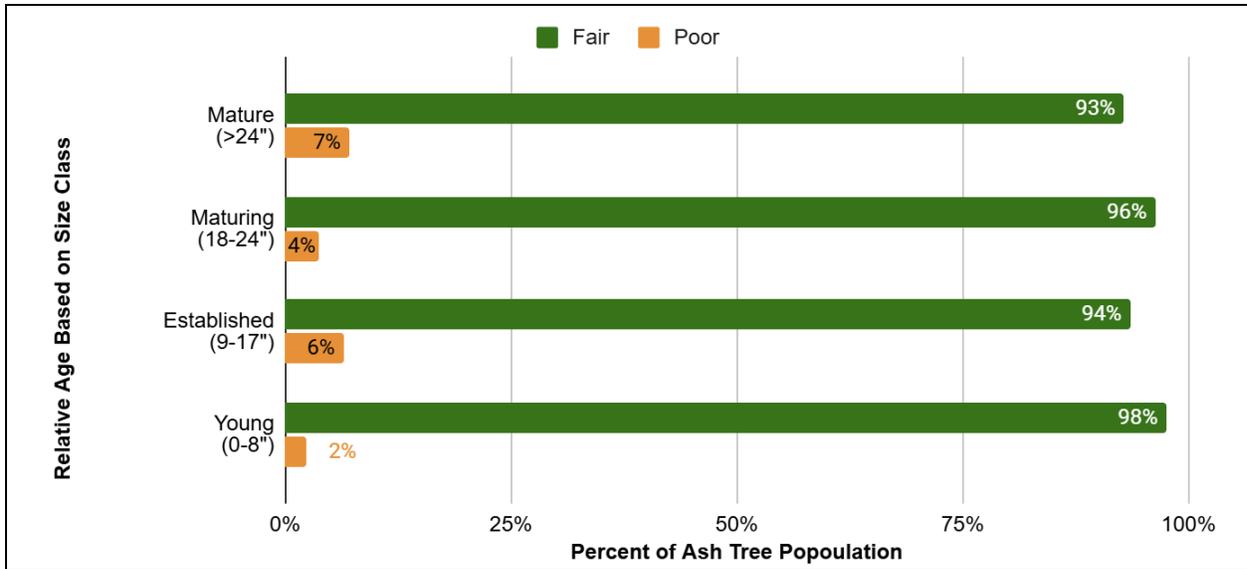


Figure 3. Tree condition by age class.

### Primary Maintenance

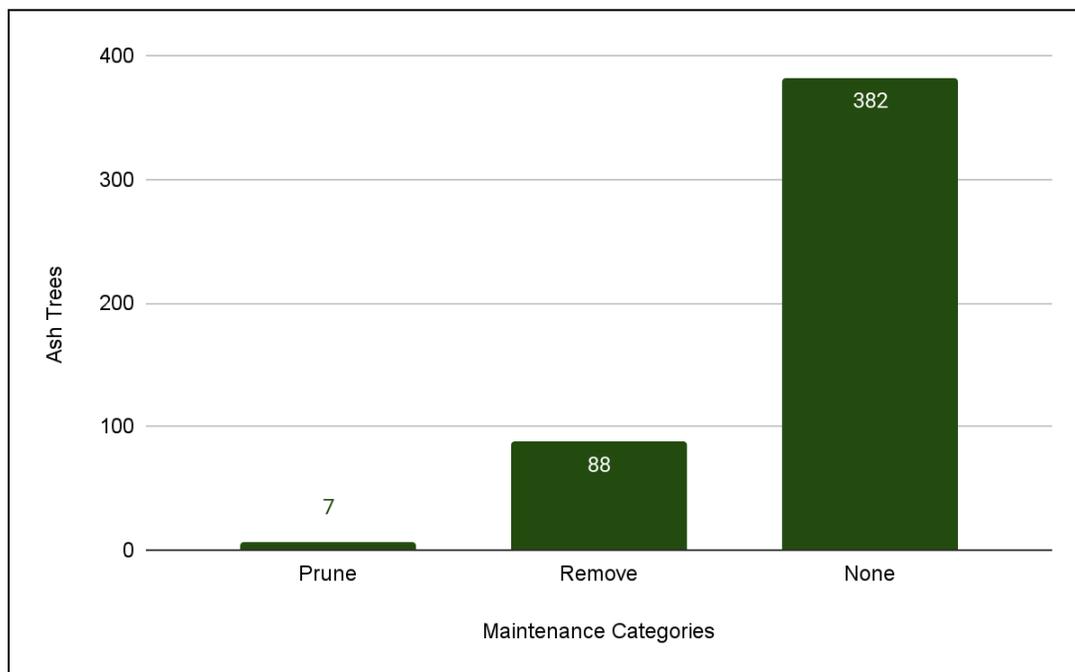
Primary maintenance refers to the task identified for a tree or site: removal, prune, or none. DRG based the maintenance recommendations (Figure 4), in part, on the evaluation of species, diameter class, condition, and defects found in the individual tree. Identifying and ranking the maintenance needs of a tree population enables tree work to be assigned priority based on observed defects. Once tree work is prioritized, it can be accomplished systematically to eliminate the greatest risk and liability first. Ash trees were divided into three maintenance categories: prune, remove, and none. If a tree contained deadwood within the canopy greater than 4" in diameter, the tree would be categorized as "prune". If the tree showed signs of EAB, it was immediately categorised as "remove" regardless of overall condition rating. All other trees were categorised as "none".

The inventoried ash tree population in Isanti has a total of 88 recommended removals, 7 were recommended for pruning, but the majority (382) categorised as "none" for maintenance. Figure 4 expresses the maintenance needs of Isanti's tree population.

EAB can infest and kill an ash tree in as short as a few years. If left untreated, all of Isanti's ash trees will eventually become infested and die. This can become a sudden and expensive task if not properly planned for. Table 1 shows an estimated cost to remove the 88 ash trees that currently exhibit signs of EAB and the cost to replant a new tree as a replacement. An additional table showing a 5 year breakdown of estimated cost to remove all of the 477 ash trees can be found in Appendix B. The following budget table is based on current industry cost estimates for a per tree price by size classes and is not an official quote of services.

Activity Cost			Ash Trees	
Activity	Diameter	Cost/Tree	Count	Cost
Ash Tree Removals	1-3"	\$28		\$0
	4-6"	\$58	2	\$116
	7-12"	\$138	25	\$3,450
	13-18"	\$314	42	\$13,188
	19-24"	\$605	15	\$9,075
	25-30"	\$825	2	\$1,650
	31-36"	\$1,045	2	\$2,090
	37-42"	\$1,485		\$0
	>43"	\$2,035		\$0
<b>Activity Total(s)</b>			<b>88</b>	<b>\$29,569</b>
Replacement Tree Planting and Maintenance	Purchasing	\$250	88	\$22,000
	Planting & Watering	\$200	88	\$17,600
	Mulching	\$25	88	\$2,200
<b>Activity Total(s)</b>			<b>264</b>	<b>\$41,800</b>
<b>Activity Total(s)</b>			<b>352</b>	<b>\$71,369</b>

*Table 1. Budget to remove ash trees currently marked for removal*



*Figure 4. Maintenance needs of Isanti's Ash Tree Population.*

## Planting and Replacement

While ash trees only represent a fraction of the urban forest, the city and residents can directly mitigate some of the loss of benefits caused by EAB. A robust replacement plan will not only make up for the benefit lost, but also support overall urban forest resiliency to future pests and pathogens. A tree planting and replacement plan can:

- Monitor available planting spaces.
- Evaluate funding for maintenance (throughout the entire lifetime of the tree).
- Set planting goals to sustain and enhance canopy cover.
- Consider whether a tree is the right tree in the right place.
- Allocate funding for tree planting.

Shadow planting or preemptive planting can be effective in mitigating the effect of the loss of ash trees before the trees die or are proactively removed. Treating ash trees is a reiterative expense and not all ash trees are ideal candidates for long-term chemical treatment. Reasons for this include the size or the overall health of a tree. The city or homeowners may want to consider delaying removal (temporarily) and planting a tree adjacent to the existing ash tree. In some cases, by the time the adjacent ash tree needs to be removed, the new planting will have already become established. Typically, a tree takes 2 to 3 years to establish. This will reduce the loss in the stream of benefits that the trees are providing.

All species of ash trees are susceptible to EAB; therefore, ash trees are no longer recommended to be planted in Minnesota and have not been planted since around the time EAB was first discovered in the United States. For many communities affected by EAB, including Isanti, the pest has devastating impacts because ash trees account for a significant proportion of the overall tree population. Although the overall species diversity of the city is unknown, it is best to plant as diverse as possible. Urban forest managers have long followed a rule of thumb that no single species should represent greater than 10% of the total population and no single genus more than 20% (Santamour 1990). However, research is suggesting that even greater diversity should be pursued to mitigate the effects of future pests and pathogens.

## Section 2: i-Tree Eco Benefits

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The i-Tree Eco application was used to assess the trees inventoried—this management and analysis tool uses tree inventory data to quantify the dollar value of annual environmental and aesthetic benefits provided by trees, including energy conservation, air quality improvement, carbon dioxide (CO<sub>2</sub>) reduction, stormwater control, and increases in property value. It estimates the costs and benefits of a street tree population and creates annual benefit reports that demonstrate the value street trees have and give to a community. There were a total of 179 dead trees collected as Unknown Species. This species listing was not transferred over to iTree Eco, and thus those 179 trees were not calculated into the iTree Eco Benefits calculation. This accounts for the discrepancy between the total number of collected sites and the number of sites in the iTree Eco benefits reports.

The inventoried ash tree population of Isanti has a recorded benefit savings of **\$2,151** annually from energy savings, stormwater reduction, increased property values, and overall air quality improvements. Figure 5 provides a breakdown of the annual benefits provided to the City of Isanti.

## Urban Forest Benefits

Trees in the urban forest work continuously to mitigate the effects of urbanization and development, and protect and enhance lives within the community in many ways. Healthy trees are vigorous, producing more leaf surface and canopy cover area each year. The amount and distribution of leaf surface area are the driving force behind the urban forest’s ability to produce services for the community (Clark et al. 1997). Understanding the ash population of the urban forest is key to deciding what actions need to be taken to preserve the remaining tree population and to help mitigate the loss of ash trees.

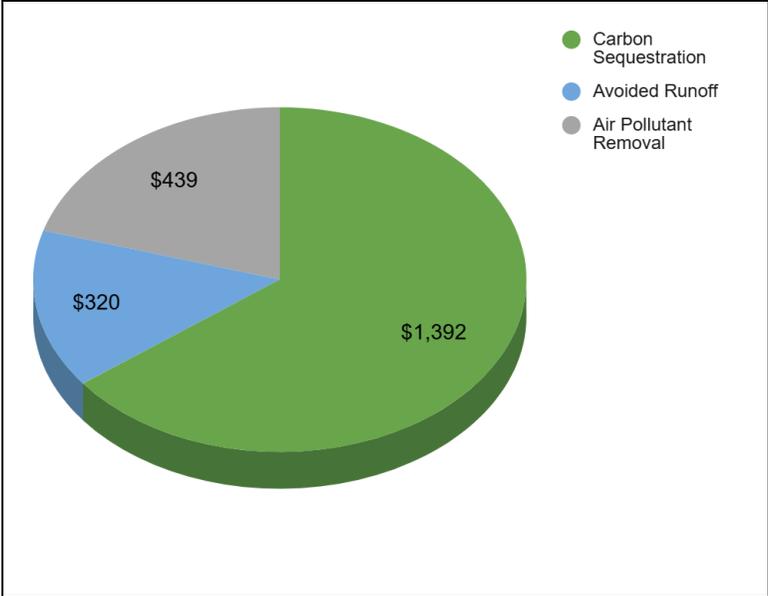


Figure 5. Annual i-Tree benefits.

## Conclusion

Managing trees in urban areas is often complicated. Dealing with the recommendations of experts, the needs of residents, the pressures of local economics and politics, the concerns for public safety and liability issues, the physical aspects of trees, the forces of nature and severe weather events, and the expectation for all of these issues to be resolved simultaneously is a considerable challenge. City of Isanti must carefully consider each specific issue and balance these pressures with a knowledgeable understanding of trees and their needs. By completing a ash tree inventory, the City has shown interest in not only preserving the urban forest but maintaining it for future generations. Maintaining an established planting program, routine pruning operation, and public outreach program will aid in maintaining the many benefits the urban forest provides to the community.

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# APPENDIX A DATA COLLECTION AND SITE LOCATION METHODS

## DATA COLLECTION METHODS

DRG collects tree inventory data using their proprietary GIS software, called Rover, loaded onto pen-based field computers. At each site, the following data fields were collected:

- Address
- Comments
- Condition
- Date of Inventory
- Maintenance Recommendation
- Land Use
- Park Name
- Size\*
- Special Conditions (defects)
- Species
- Utility Interference
- X and Y Coordinates

\* measured in inches in diameter at 4.5 feet above ground or diameter at breast height (DBH).

The knowledge, experience, and professional judgment of DRG’s arborists ensure the high quality of inventory data.

## SITE LOCATION METHODS

### *Equipment and Base Maps*

Inventory arborists use Dell Latitude 7220 Rugged Extreme Tablet® units with internal GPS receivers. Geographic information system (GIS) map layers are loaded onto these units to help locate sites during the inventory. This table lists these base map layers, along with each layer’s source and format information.

## STREET ROW SITE LOCATION

Individual street ROW sites were located using a methodology that identifies sites by *address number, street name, side, and on street*. This methodology was used to help ensure consistent assignment of location.

### Address Number and Street Name

Where there was no GIS parcel addressing data available for sites located adjacent to a vacant lot, or adjacent to an occupied lot without a posted address number, the arborist used their best judgment to assign an address number based on nearby addresses. An “X” was then added to the number in the database to indicate that it was assigned, for example, “37X Choice Avenue.”

Sites in medians were assigned an address number by the arborist in Rover using parcel and streets geographical data. Each segment was numbered with an assigned address that was interpolated from addresses facing that median and addressed on that same street as the median. If there were multiple medians between cross streets, each segment was assigned its own address. The *street name* assigned to a site was determined by street centerline information.



← Street ROW



Street ROW →

## PARK AND PUBLIC SPACE SITE LOCATION

Park and/or public space site locations were collected using the same methodology as street ROW sites, however nearly all of them have the “Park Name” data field filled.

## APPENDIX B

### FIVE-YEAR ASH TREE REMOVAL BUDGET

Activity Cost			Year 1		Year 2		Year 3		Year 4		Year 5		Five-Year Cost
Activity	Diameter	Cost/Tree	Count	Cost									
Ash Tree Removals	1-3"	\$28		\$0		\$0		\$0		\$0		\$0	\$0
	4-6"	\$58	2	\$116	2	\$116	2	\$116	2	\$116	3	\$174	\$638
	7-12"	\$138	36	\$4,968	36	\$4,968	36	\$4,968	36	\$4,968	36	\$4,968	\$24,840
	13-18"	\$314	42	\$13,188	42	\$13,188	42	\$13,188	41	\$12,874	41	\$12,874	\$65,312
	19-24"	\$605	13	\$7,865	13	\$7,865	13	\$7,865	13	\$7,865	12	\$7,260	\$38,720
	25-30"	\$825	2	\$1,650	2	\$1,650	2	\$1,650	2	\$1,650	2	\$1,650	\$8,250
	31-36"	\$1,045	1	\$1,045	1	\$1,045	1	\$1,045	1	\$1,045		\$0	\$4,180
	37-42"	\$1,485		\$0		\$0		\$0		\$0		\$0	\$0
>43"	\$2,035		\$0		\$0		\$0		\$0		\$0	\$0	
<b>Activity Total(s)</b>			<b>96</b>	<b>\$28,832</b>	<b>96</b>	<b>\$28,832</b>	<b>96</b>	<b>\$28,832</b>	<b>95</b>	<b>\$28,518</b>	<b>94</b>	<b>\$26,926</b>	<b>\$141,940</b>
Replacement Tree Planting and Maintenance	Purchasing	\$250	96	\$24,000	96	\$24,000	96	\$24,000	95	\$23,750	94	\$23,500	\$119,250
	Planting & Watering	\$200	96	\$19,200	96	\$19,200	96	\$19,200	95	\$19,000	94	\$18,800	\$95,400
	Mulching	\$25	96	\$2,400	96	\$2,400	96	\$2,400	95	\$2,375	94	\$2,350	\$11,925
<b>Activity Total(s)</b>			<b>288</b>	<b>\$45,600</b>	<b>288</b>	<b>\$45,600</b>	<b>288</b>	<b>\$45,600</b>	<b>285</b>	<b>\$45,125</b>	<b>282</b>	<b>\$44,650</b>	<b>\$226,575</b>
<b>Activity Grand Total</b>			<b>384</b>		<b>384</b>		<b>384</b>		<b>380</b>		<b>376</b>		<b>1,908</b>
<b>Cost Grand Total</b>				<b>\$74,432</b>		<b>\$74,432</b>		<b>\$74,432</b>		<b>\$73,643</b>		<b>\$71,576</b>	<b>\$368,515</b>

## Chapter 264

### SHADE TREE DISEASE CONTROL

#### ARTICLE I Shade Tree Pest Control

- § 264-1. Definitions.
- § 264-2. Declaration of policy.
- § 264-3. Jurisdiction.
- § 264-4. Inspection and investigation.
- § 264-5. Appeals procedure.
- § 264-6. Abatement procedure in event of imminent danger.
- § 264-7. Violations and penalties.
- § 264-8. Severability.

#### ARTICLE II Declared Shade Tree Pests and Control Measures

- § 264-9. Spraying of trees.
- § 264-10. Transporting diseased wood.
- § 264-11. Storage or possession prohibited.
- § 264-12. Oak wilt disease.
- § 264-13. Emerald ash borer.
- § 264-14. Dutch elm disease.

[HISTORY: Adopted by the City of Isanti 7-6-2010 by Ord. No. 489.<sup>1</sup> Amendments noted where applicable.]

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1. Editor's Note: This ordinance also provided for the repeal of Ord. No. 79, regarding deadlines for subsidies to private property owners for the removal of diseased shade trees pursuant to Minn. Stat. § 18.023, Subd. 4.

ARTICLE I  
Shade Tree Pest Control

**§ 264-1. Definitions.**

As used in this chapter, the following terms shall have the meaning indicated:

**AUTHORIZED AGENT** — A representative from Parks and Recreation Department, Public Works Department, or other party as designated by the City of Isanti. **[Amended 7-20-2021 by Ord. No. 763; 2-6-2024 by Ord. No. 803]**

**DISEASE** — An infection or an infestation by a microorganism.

**INFECTION** — A tree that is: 1) contaminated with pathogenic micro-organisms; 2) being parasitized; 3) a host or carrier of an infectious, transmissible, or contagious pest; or 4) so exposed to a tree listed in clause 1), 2), or 3) that one of those conditions can reasonably be expected to exist and the tree may pose a risk of contamination to other trees or the environment.

**INFESTATION** — A tree that has been overrun by pests.

**INVASIVE SPECIES** — Any invertebrate animal, plant pathogen, parasitic plant or other similar or allied organism which can cause a tree to be diseased and/or infested and is determined, by either the Commissioner of the Minnesota Department of Agriculture or the Commissioner of the Minnesota Department of Natural Resources, to be a pest causing economic or environmental harm to trees in Minnesota.

**PEST** — Any living agent capable or reproducing itself that causes or may potentially cause economic or environmental harm to trees through infection and/or infestation.

**TREE** — Deciduous or coniferous trees.

**§ 264-2. Declaration of policy. [Amended 2-6-2024 by Ord. No. 803]**

The City Council of the City of Isanti has determined that the health of trees in the City is threatened by shade tree pests and fatal diseases, to include, but is not limited to, Dutch elm, oak wilt, emerald ash borer, elm bark beetles, and other invasive species. The loss or ill health of trees growing upon public and private property within the City substantially depreciates the value of property within the City and impairs the safety, health, general welfare, and convenience of the public.

**§ 264-3. Jurisdiction. [Amended 2-6-2024 by Ord. No. 803]**

The City shall have control of all trees, shrubs, and other plantings now and hereafter in any public park, public place, or upon other property owned by the City within the corporate boundaries of Isanti. Trees, shrubs, and other plantings located within the public right-of-way or within a public or private easement upon property owned by a private property owner shall be the responsibility of that owner.

**§ 264-4. Inspection and investigation. [Amended 7-20-2021 by Ord. No. 763; 2-6-2024 by Ord. No. 803<sup>2</sup>]**

- A. A qualified representative from Parks and Recreation, the Public Works Department, or other party as designed by the City of Isanti is authorized to inspect premises and places within the City to

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2. **Editor's Note: This ordinance also repealed former § 264-4, Declaration of shade tree pest; § 264-5, Nuisances declared, as amended; § 264-6, Nuisances prohibited; § 264-7, Reporting discovery of shade tree pest; § 264-8, Registration of tree care firms; and § 264-9, Administration, as amended. This ordinance also renumbered former § 264-10 as § 264-4.**

determine whether shade tree pests exist thereon and to investigate all reported incidents of shade tree pests. The authorized agent may enforce the provisions relating to abatement in this chapter. Diagnosis of shade tree pests may be by the presence of commonly recognized symptoms; by tests as may be recommended by the Commissioner of the Minnesota Department of Agriculture or the Commissioner of the Minnesota Department of Natural Resources; or other reliable means. Except as provided within § 264-6 of this chapter, no action to remove infected trees or wood shall be taken until a positive diagnosis of a disease or pest has been made.

- B. The authorized agent may enter upon private premises at any reasonable time for the purpose of carrying out any of the duties assigned him or her under this chapter.
- C. No person, firm, or corporation shall interfere with the authorized agent or with anyone acting under the authorized agent's authority while engaged in activities authorized by this chapter.

### **§ 264-5. Appeals procedure.<sup>3</sup>**

If the City Clerk receives a written request for a hearing on the question of whether a public nuisance exists, the City Council shall hold a hearing at the next regular meeting following receipt of the written request. At least three days' notice of the hearing shall be given to the individual who made the written request for the hearing. The City Council may modify the abatement notice or extend the time by which abatement must be completed. Each owner, agent of the owner, occupant, and lien holder of the subject property or properties in attendance, if any, shall be given the opportunity to present evidence at the hearing. After holding the hearing, the City Council may issue an order requiring abatement of the nuisance.

### **§ 264-6. Abatement procedure in event of imminent danger. [Amended 2-6-2024 by Ord. No. 803]**

If the authorized agent determines that the danger of infestation to other shade trees is imminent, and delay in control measures may put public health, safety, or welfare in immediate danger, the authorized agent may provide for abatement per City Code § 216-6.

- A. The authorized agent must reasonably attempt to notify the owner or occupant of the affected property of the intended action and the right to appeal the abatement and any cost recovery at the next scheduled City Council meeting.
- B. Nothing in this section shall prevent the City, without notice or other process, from immediately abating any condition that poses an imminent and/or serious hazard to human life or safety.

### **§ 264-7. Violations and penalties. [Amended 7-20-2021 by Ord. No. 763]**

Any person, firm, or corporation that violates any provision of this chapter shall, upon conviction, be guilty of a misdemeanor. Penalties for violations shall be imposed as provided within Chapter 1, § 1-1, of the Isanti City Code.

### **§ 264-8. Severability.**

Should any part or provision of this chapter be declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of the chapter as a whole or any part thereof other than the part held to be invalid.

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3. Editor's Note: Ordinance No. 803, adopted 2-6-2024, repealed former § 264-11, Standard abatement procedures, and § 264-12, High-cost abatement, which immediately preceded this section. This ordinance also renumbered former §§ 264-13 through 264-264-22 as §§ 264-5 through 264-14, respectively.

ARTICLE II  
**Declared Shade Tree Pests and Control Measures**

**§ 264-9. Spraying of trees.**

Whenever the authorized agent determines that any tree or wood within the City is infected with disease or pests, the authorized agent may require spraying of all nearby high-value trees with an effective disease-destroying concentrate. Spraying activities authorized by this chapter shall be conducted in accordance with technical and expert opinions and plans of the Minnesota Commissioner of Agriculture, or agents thereof, whenever possible.

**§ 264-10. Transporting diseased wood.**

It is unlawful for any person to transport within the City any diseased wood that is determined to be hazardous, as described in this chapter, without taking the appropriate precautions. The authorized agent shall grant such permits only when the purposes of this chapter will be served thereby.

**§ 264-11. Storage or possession prohibited. [Amended 7-20-2021 by Ord. No. 763]**

It is unlawful for any person to store, retain or possess any cut diseased tree, wood, or portions thereof, unless written approval is obtained from the authorized agent to show compliance with the Commissioner of Agriculture and Minnesota Pollution Control Agency standards and regulations regarding storage and possession of diseased trees.

**§ 264-12. Oak wilt disease.**

- A. "Oak wilt disease" is a shade tree pest and is defined as any living or dead tree, log, firewood, limb, branch, stump, or other portion of a tree from any species of the genus *Quercus* existing within the City limits that has bark attached and exceeds three inches in diameter or 10 inches in circumference and contains to any degree any spore or reproductive structures of the fungus *Ceratocystis fagacearum*.
- B. Control measures. The following control measures may be taken to abate oak wilt disease:
- (1) Installation of a root-graft barrier. A root-graft barrier can be ordered and installed to prevent the underground spread of oak wilt disease. The barrier disrupts transmission of the fungus within the shared vascular systems of root-grafted trees. The barrier is created by excavating or vibratory plowing a line at least 42 inches deep between any oak tree infected with oak wilt disease and each nearby and apparently healthy oak tree within 50 feet of the infected tree.
  - (2) Removal and disposal of trees.
    - (a) The City may mark for removal trees that have the potential to produce spores of the fungus *Ceratocystis fagacearum*. After, and in no case before, the installation of the root graft barrier and no later than May 1 of the year following infection, all marked trees must be removed. The stump from such removed trees must not extend more than three inches above the ground or, if taller, must be completely debarked.
    - (b) If, however, after the City prescribes the location for a root graft barrier, the City determines that installation of the barrier is impossible because of the presence of pavement or obstructions such as a septic system or utility line, the City may mark for removal all oak trees whether living or dead, infected or not, and located between the

infected tree and the marked barrier location. These marked trees must be removed and disposed of no later than May 1 of the year following infection. The stump from such removed trees must not extend more than three inches above the ground or, if taller, must be completely debarked.

- (c) All wood more than three inches in diameter or 10 inches in circumference from such removed trees must be disposed of by burying, debarking, chipping, or sawing into wanefree lumber, or by burning before May 1 of the year following infection. Wood chips from infected trees may be stockpiled or immediately used in the landscape.

### § 264-13. Emerald ash borer.

A. "Emerald ash borer" is a shade tree pest and is defined as an insect that attacks and kills ash trees. The adults are small, iridescent green beetles that live outside of trees during the summer months. The larvae are grub or worm-like and live underneath the bark of ash trees.

B. Control measures. The following control measures may be taken to abate the emerald ash borer:

(1) Treatment and prevention.

- (a) If the ash tree is still healthy and shows no signs of infection, insecticides can effectively control emerald ash borer and fall within four categories: systemic insecticides that can be applied as soil injections or drenches, systemic insecticides applied as tree trunk injections, systemic insecticides applied as lower trunk sprays, and protective cover sprays that can be applied to the trunk, branches, and foliage. Insecticide use on private lands is optional and, if performed, is at the landowner's expense.
- (b) Spraying and injection activities for the prevention of emerald ash borer authorized by this chapter shall be conducted in accordance with technical and expert opinions and plans of the Minnesota Commissioner of Agriculture, or agents thereof, whenever possible.

(2) Removal and disposal of trees.

- (a) Removal of ash branches, trees, and stumps should be avoided between the dates of May 1 through August 31; as this is the active period for emerald ash borer. If removal is necessary due to potentially hazardous conditions, then the outer one inch of bark/wood can be chipped on site and transported to the nearest facility that can quickly process the material or at least the outer one inch of bark/wood can be transported in a vehicle where it is 100% enclosed to the nearest facility that can quickly process the material. Any material should remain enclosed until it can be at a minimum chipped. The stump from such removed trees must not extend more than three inches above the ground or, if taller, must be completely debarked.
- (b) From September 1 through April 30, the pruning and removal of ash can take place. At least the outer one inch of bark/wood should be transported to a facility where it will be processed prior to May 1. The stump from such removed trees must not extend more than three inches above the ground or, if taller, must be completely debarked.
- (c) Branch, tree, and stump removal should be avoided during the emerald ash borer active period for two reasons.

[1] By postponing pruning until the fall, the risk of spreading emerald ash borer can be reduced. If the tree is left intact during the emerald ash borer active period, it can

provide a habitat for the adults to lay eggs. New adults will not emerge until the following year, if this tree or branch is cut and properly disposed of during the dormant period, any emerald ash borer that may exist in the ash material will be destroyed when the wood is destroyed.

[2] Material moved during the active period may release adults at any time during transportation into a previously uninfested area.

- (d) Other options for effectively treating the material include grinding to a small diameter (less than one inch in two dimensions), burning or burying.

#### § 264-14. Dutch elm disease.

- A. "Dutch elm disease" is a shade tree pest and is defined as a disease of elm trees caused by the fungus *Ophiostoma ulmi* or *Ophiostoma novo-ulmi*, and includes any living or dead tree, log, firewood, limb, branch, stump, or other portion of a tree from any species of the genus *Ulmus* existing within the City limits of Isanti that has bark attached and that exceeds three inches in diameter or 10 inches in circumference and could contain bark beetles or any spore or reproductive structures of the fungus *Ophiostoma ulmi* or *Ophiostoma novo-ulmi*.
- B. Control measures. The following control measures may be taken to abate Dutch elm disease:
  - (1) Use of fungicide.
    - (a) Fungicides may be effective in preventing Dutch elm disease when injected into living trees that do not already show symptoms of Dutch elm disease. Fungicide injections on private lands are optional and, if performed, are at the landowner's expense.
    - (b) Fungicide activities for the prevention of Dutch elm disease, authorized by this chapter shall be conducted in accordance with technical and expert opinions and plans of the Minnesota Commissioner of Agriculture, or agents thereof, whenever possible.
  - (2) Removal and disposal of trees. Prompt removal of diseased trees or branches reduces breeding sites for elm bark beetles and eliminates the source of Dutch elm disease fungus. Trees that wilt before July 15 must be removed within 20 days of detection. Trees that wilt after July 15 must be removed by April 1 of the following year. Diseased trees not promptly removed will be removed by the City at the landowner's expense. Wood may be retained for use as firewood or saw logs if it is debarked from April 15 through October 15.

**18G.13 LOCAL PEST CONTROL.**

Subdivision 1. **Purpose.** The purpose of this section is to authorize political subdivisions to establish and fund their own programs to control pests that are likely to cause economic or environmental harm or harm to human health.

Subd. 2. **Control.** The governing body of a county, city, or town may appropriate money to control native or exotic pests.

Subd. 3. **Cost.** The governing body of the political subdivision may levy a tax on the taxable property within the subdivision to defray the cost of the activities authorized under subdivision 2.

Subd. 4. **Certificates of indebtedness.** To provide funds for activities authorized in subdivision 2 in advance of collection of the tax under subdivision 3, the governing body may, after the tax has been levied and certified to the county auditor for collection, issue certificates of indebtedness in anticipation of the collection and payment of the tax. The total amount of the certificates, including principal and interest, must not exceed 90 percent of the amount of the levy and must be payable from the proceeds of the levy no later than two years from the date of issuance. They must be issued on terms and conditions determined by the governing body and must be sold as provided in section 475.60. If the governing body determines that an emergency exists, it may make appropriations from the proceeds of the certificates for authorized purposes without complying with statutory or charter provisions requiring that expenditures be based on a prior budget authorization or other budgeting requirements.

Subd. 5. **Deposit of proceeds in separate fund.** The proceeds of a tax levied under subdivision 3 or an issue of certificates of indebtedness under subdivision 4 must be deposited in the municipal treasury in a separate fund and spent only for purposes authorized by this section. If no disbursement is made from the fund for a period of five years, any money remaining in the fund may be transferred to the general fund.

Subd. 6. **Penalty.** A person who prevents, obstructs, or interferes with the county authorities or their agents in carrying out subdivisions 2 to 5, or neglects to comply with the rules and regulations of the county commissioners adopted under authority of those subdivisions, is guilty of a misdemeanor.

Subd. 7. **Regulations; scope.** A city council, board of county commissioners, or town board may by resolution or ordinance adopt and enforce regulations to control and prevent the spread of plant pests and diseases. The regulations may authorize appropriate officers and employees to:

- (1) enter and inspect any public or private place that might harbor plant pests;
- (2) provide for the summary removal of diseased trees from public or private places if necessary to prevent the spread of the disease;
- (3) require the owner to destroy or treat plant pests, diseased or invasive plants, or other infested material; and
- (4) provide for the work at the expense of the owner.

The expense must be a lien upon the property and may be collected as a special assessment as provided by section 429.101 or by charter. In this subdivision, "private place" means every place except a private home.

**History:** 2003 c 128 art 4 s 12

**429.101 UNPAID SPECIAL CHARGES MAY BE SPECIAL ASSESSMENTS.**

Subdivision 1. **Ordinances.** (a) In addition to any other method authorized by law or charter, the governing body of any municipality may provide for the collection of unpaid special charges as a special assessment against the property benefited for all or any part of the cost of:

- (1) snow, ice, or rubbish removal from sidewalks;
- (2) weed elimination from streets or private property;
- (3) removal or elimination of public health or safety hazards from private property, excluding any structure included under the provisions of sections 463.15 to 463.26;
- (4) installation or repair of water service lines, street sprinkling or other dust treatment of streets;
- (5) the trimming and care of trees and the removal of unsound trees from any street;
- (6) the treatment and removal of insect infested or diseased trees on private property, the repair of sidewalks and alleys;
- (7) the operation of a street lighting system;
- (8) the operation and maintenance of a fire protection or a pedestrian skyway system;
- (9) inspections relating to a municipal housing maintenance code violation;
- (10) the recovery of any disbursements under section 504B.445, subdivision 4, clause (5), including disbursements for payment of utility bills and other services, even if provided by a third party, necessary to remedy violations as described in section 504B.445, subdivision 4, clause (2); or
- (11) MS 2004 [Repealed, 2004 c 275 s 5]
- (12) the recovery of delinquent vacant building registration fees under a municipal program designed to identify and register vacant buildings.

(b) The council may by ordinance adopt regulations consistent with this section to make this authority effective, including, at the option of the council, provisions for placing primary responsibility upon the property owner or occupant to do the work personally (except in the case of street sprinkling or other dust treatment, alley repair, tree trimming, care, and removal, or the operation of a street lighting system) upon notice before the work is undertaken, and for collection from the property owner or other person served of the charges when due before unpaid charges are made a special assessment.

(c) A home rule charter city, statutory city, county, or town operating an energy improvements financing program under section 216C.436 or 216C.437 has the authority granted to a municipality under paragraph (a) with respect to energy improvements financed under that section.

Subd. 2. **Procedure for assessment.** Any special assessment levied under subdivision 1 shall be payable in a single installment, or by up to ten equal annual installments as the council may provide, except that a special assessment made under an energy improvements financing program under subdivision 1, paragraph (c), may be repayable in up to 20 equal installments. With these exceptions, sections 429.061, 429.071, and 429.081 shall apply to assessments made under this section.

Subd. 3. **Issuance of obligations.** (a) After a contract for any of the work enumerated in subdivision 1 has been let, or the work commenced, the council may issue obligations to defray the expense of any such

work financed in whole or in part by special charges and assessments imposed upon benefited property under this section.

(b) Section 429.091 shall apply to such obligations with the following modifications:

(1) such obligations shall be payable not more than two years from the date of issuance;

(2) the amount of such obligations issued at one time in a municipality shall not exceed the cost of such work during the ensuing six months as estimated by the council;

(3) a separate improvement fund shall be set up for each of the enumerated services referred to in subdivision 1 and financed under this section.

(c) Proceeds of special charges as well as special assessments and taxes shall be credited to such improvement fund.

**History:** 1953 c 398 s 10; 1955 c 811 s 6; 1963 c 771 s 5; 1965 c 323 s 2; 1973 c 337 s 1; 1974 c 340 s 1,2; 1984 c 548 s 7; 1984 c 582 s 7; 1984 c 591 s 6; 1984 c 633 s 5; 1986 c 444; 1Sp2003 c 21 art 11 s 29; 2004 c 275 s 2; 2008 c 366 art 6 s 42; 2010 c 216 s 22; 2013 c 85 art 8 s 6; 2018 c 155 s 36



## MEMO

**To:** Mayor Luke Merrill and Members of City Council  
**From:** Pam Dahlheimer, Assistant Finance Director  
**Date:** March 3, 2026  
**Subject:** Payroll in the Amount of \$136,301.48 and Accounts Payable in the Amount of \$436,305.43

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**Background:**  
Payroll and AP are attached.

**Request:**  
Staff is requesting action on this item.

- Attachment(s):**
- 2.23.2026 Payroll Period
  - 2.27.2026 Payroll Period
  - AP260203
  - AP260204

## City of Isanti

Gross Payroll	1,168.25
Social Security & Medicare	27.37
Total City Expense	<u>1,195.62</u>

Pay Date 2/23/2026

Pay Period (2/18-2/18/26)

## City of Isanti

Gross Payroll	116,160.50
Social Security & Medicare	6,046.46
Public Employees Retirement	12,898.90
Total City Expense	<u>135,105.86</u>

Pay Date 2/27/2026

Pay Period 5 (2/8/26-2/21/26)

GL Period	Check Issue Date	Vendor Number	Payee	Check GL Account	Amount
26-Feb	2/17/2026	2863	AMAZON CAPITAL SERVICES	101-20200	134.15
26-Feb	2/17/2026	2030	ARTISAN BEER COMPANY	609-20200	267.65
26-Feb	2/17/2026	2850	BEAUDRY OIL & PROPANE INC	101-20200	3,466.64
26-Feb	2/17/2026	2853	BENEFIT EXTRAS INC	101-20200	452.5
26-Feb	2/17/2026	9	BERNICKS PEPSI-COLA	609-20200	5,589.05
26-Feb	2/17/2026	368	BILLS QUALITY CLEANING	609-20200	740
26-Feb	2/17/2026	3864	CARLSON, CASEY	601-20200	34.48
26-Feb	2/17/2026	1198	CENTER POINT ENERGY	601-20200	7,805.31
26-Feb	2/17/2026	1047	CENTRAL TRUCK SERVICE INC	101-20200	317
26-Feb	2/17/2026	8	DAHLHEIMER DISTRIBUTING CO	609-20200	20,201.31
26-Feb	2/17/2026	3865	DE LAGE LANDEN FINANCIAL SERVICES INC	101-20200	204.96
26-Feb	2/17/2026	949	GRAINGER INC	226-20200	278.18
26-Feb	2/17/2026	739	HACH COMPANY	601-20200	36.15
26-Feb	2/17/2026	160	HAWKINS INC	601-20200	6,593.20
26-Feb	2/17/2026	1891	ISANTI AREA JOINT FIRE DISTRICT	101-20200	75,445.30
26-Feb	2/17/2026	1563	ISANTI ELECTRIC INC	920-20200	1,064.00
26-Feb	2/17/2026	162	ISANTI RENTAL INC	101-20200	18
26-Feb	2/17/2026	496	JOHN HIRSCHS CAMBRIDGE MOTORS	101-20200	86.7
26-Feb	2/17/2026	7	JOHNSON BROTHERS LIQUOR CO	609-20200	10,698.25
26-Feb	2/17/2026	3382	JTK DISTRIBUTORS	609-20200	174
26-Feb	2/17/2026	5	KAWALEK TRUCKING	609-20200	193
26-Feb	2/17/2026	3118	KLOCKOW BREWING COMPANY INC	609-20200	186
26-Feb	2/17/2026	3517	MARSH & MCLENNAN AGENCY LLC	609-20200	6,500.00
26-Feb	2/17/2026	17	MCDONALD DISTRIBUTING CO	609-20200	12,748.39
26-Feb	2/17/2026	616	MENARDS - CAMBRIDGE	101-20200	278.89
26-Feb	2/17/2026	2953	MIDCONTINENT COMMUNICATIONS	609-20200	557.18
26-Feb	2/17/2026	3787	MINOCQUA BREWING COMPANY LLC	609-20200	313
26-Feb	2/17/2026	2842	MN PEIP	861-20200	55,473.36
26-Feb	2/17/2026	2080	MVTL LABORATORIES INC	602-20200	161.16
26-Feb	2/17/2026	3122	NEW FRANCE WINE COMPANY	609-20200	796
26-Feb	2/17/2026	44	PHILLIPS WINE & SPIRITS INC	609-20200	5,948.76
26-Feb	2/17/2026	2341	RED BULL DISTRIBUTION CO INC	609-20200	573.24
26-Feb	2/17/2026	2396	SOUTHERN GLAZERS OF MN	609-20200	7,483.11
26-Feb	2/17/2026	73	STAR	101-20200	4.63
26-Feb	2/17/2026	554	STEVES TIRE INC	101-20200	110
26-Feb	2/17/2026	2156	SUMMIT FIRE PROTECTION	101-20200	26.5
26-Feb	2/17/2026	2834	SUN MECHANICAL INC	101-20200	1,404.67
26-Feb	2/17/2026	1290	THE AMBLE GROUP	101-20200	314.04
26-Feb	2/17/2026	97	TOTAL CONTROL SYSTEMS INC	601-20200	5,681.00
26-Feb	2/17/2026	1820	URBANS HARDWARE INC	101-20200	79.91
26-Feb	2/17/2026	2027	US INTERNET	603-20200	57.8
26-Feb	2/17/2026	686	VERIZON WIRELESS	101-20200	1,707.23
26-Feb	2/17/2026	1286	VINOPIA INC	609-20200	1,536.50
26-Feb	2/17/2026	4	WATSON CO INC	609-20200	699.5
26-Feb	2/17/2026	780	WINE MERCHANTS	609-20200	1,323.00

KEY
Early Release
ACH Payment
Hold - Do not mail

AP260203 Total 237,763.70

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

GL Period	Check Issue Date	Vendor Number	Payee	Check GL Account	Amount
26-Feb	2/25/2026	881	AKER DOORS INC	101-20200	209
26-Feb	2/25/2026	2863	AMAZON CAPITAL SERVICES	101-20200	372.78
26-Feb	2/25/2026	1524	ANDERSON, PENELOPE CAROLINE	101-20200	960
26-Feb	2/25/2026	1141	ASSURANT EMPLOYEE BENEFITS	861-20200	710.47
26-Feb	2/25/2026	53	BELLBOY CORPORATION	609-20200	3,750.25
26-Feb	2/25/2026	9	BERNICKS PEPSI-COLA	609-20200	4,754.18
26-Feb	2/25/2026	1500	BOLTON & MENK INC	601-20200	36,839.50
26-Feb	2/25/2026	2319	BREAKTHRU BEVERAGE MN WINE & SPIRITS LLC	609-20200	4,831.19
26-Feb	2/25/2026	2321	C EMERY NELSON INC	602-20200	366.63
26-Feb	2/25/2026	2487	CAPITOL BEVERAGE SALES	609-20200	655
26-Feb	2/25/2026	1815	CENTURYLINK	602-20200	394.71
26-Feb	2/25/2026	1822	CENTURYLINK BUSINESS SERVICES	101-20200	7
26-Feb	2/25/2026	1736	COMM OF MMB TREAS DIV	101-20200	260
26-Feb	2/25/2026	120	CONNEXUS ENERGY	101-20200	14,997.73
26-Feb	2/25/2026	120	CONNEXUS ENERGY	601-20200	20,079.03
26-Feb	2/25/2026	918	CRYSTAL SPRINGS ICE	609-20200	167.52
26-Feb	2/25/2026	8	DAHLHEIMER DISTRIBUTING CO	609-20200	14,430.31
26-Feb	2/25/2026	1941	DELTA DENTAL	861-20200	5,032.22
26-Feb	2/25/2026	2478	EAST CENTRAL ENERGY	101-20200	43.85
26-Feb	2/25/2026	235	FIRST STATE TIRE RECYCLING	101-20200	95.5
26-Feb	2/25/2026	1400	GENERAL CODE LLC	101-20200	995
26-Feb	2/25/2026	3764	GLOBAL RESERVE LLC	609-20200	293
26-Feb	2/25/2026	3171	GRANICUS LLC	609-20200	4,530.03
26-Feb	2/25/2026	1063	HAYFORD FORD	101-20200	5.99
26-Feb	2/25/2026	1563	ISANTI ELECTRIC INC	920-20200	3,212.49
26-Feb	2/25/2026	162	ISANTI RENTAL INC	603-20200	53.24
26-Feb	2/25/2026	496	JOHN HIRSCHS CAMBRIDGE MOTORS	101-20200	1,129.65
26-Feb	2/25/2026	7	JOHNSON BROTHERS LIQUOR CO	609-20200	6,382.98
26-Feb	2/25/2026	5	KAWALEK TRUCKING	609-20200	187.2
26-Feb	2/25/2026	136	LEAGUE OF MN CITIES	609-20200	2,457.00
26-Feb	2/25/2026	3868	LEHN, TRACY	101-20200	500
26-Feb	2/25/2026	17	MCDONALD DISTRIBUTING CO	609-20200	5,939.40
26-Feb	2/25/2026	1536	MINNESOTA DEED	219-20200	833.33
26-Feb	2/25/2026	2080	MVTL LABORATORIES INC	601-20200	81.8
26-Feb	2/25/2026	3870	NORDQUIST, JULIE	101-20200	250
26-Feb	2/25/2026	617	PAUSTIS WINE COMPANY	609-20200	2,253.00
26-Feb	2/25/2026	44	PHILLIPS WINE & SPIRITS INC	609-20200	3,533.60
26-Feb	2/25/2026	2827	RATWIK ROSZAK & MALONEY P.A.	505-20200	5,320.60
26-Feb	2/25/2026	3055	RUM RIVER CONSTRUCTION CONSULTANTS	101-20200	18,092.03
26-Feb	2/25/2026	3150	SBM ELECTRONICS INC	101-20200	1,150.00
26-Feb	2/25/2026	2222	SCOTTIE & SON AUTO CENTER	101-20200	11,649.92
26-Feb	2/25/2026	3869	SMITH, HOLLEY	101-20200	250
26-Feb	2/25/2026	2396	SOUTHERN GLAZERS OF MN	609-20200	6,922.63
26-Feb	2/25/2026	554	STEVES TIRE INC	101-20200	1,260.00
26-Feb	2/25/2026	2834	SUN MECHANICAL INC	101-20200	5,653.49
26-Feb	2/25/2026	1290	THE AMBLE GROUP	101-20200	1,608.94
26-Feb	2/25/2026	3125	UNCOMMON LOON BREWING CO	609-20200	555
26-Feb	2/25/2026	1664	UNIQUE PAVING MATERIALS	101-20200	768.8
26-Feb	2/25/2026	3714	VESTIS	609-20200	993.68
26-Feb	2/25/2026	42	VIKING COCA-COLA BOTTLING CO	609-20200	322.45
26-Feb	2/25/2026	361	VINTAGE LOCK	101-20200	1,050.00
26-Feb	2/25/2026	4	WATSON CO INC	609-20200	1,349.61

KEY
Early Release
ACH Payment
Hold - Do not mail

AP260204 Total 198,541.73

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_



## MEMO

**To:** Mayor Luke Merrill and Members of City Council  
**From:** Stephanie Hillesheim, Community Development Director  
**Date:** March 3, 2026  
**Subject:** Resolution to Commit the Local Match and Authorizing Contract Signature for the Creamery Building Redevelopment Project

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**Background:**

Staff is seeking Council approval of an update to a required Resolution to apply for a MN DEED Redevelopment Grant to support the revitalization of the Creamery Building (104 Main Street West) on behalf of Creamery Kitchen and Taphouse LLC. The grant specifically targets the redevelopment of the back boiler room, providing necessary funding for site cleanup and demolition. Through additional work, staff have identified the back alley, which is slated for paving is an eligible expenses and therefore have added to the grant application for 50% of the cost.

The grant was due February 1, 2025 and though the abatement of asbestos for the boiler was questioned originally, we were made aware that they decided that the asbestos mitigation is an allowed expense, though interior demo is not. The Creamery Kitchen and Taphouse LLC have decided to move further with their application and due to the inclusion of the alleyway the required language in the resolution, it has been updated to reflect what MN DEED requires. We will repeal Resolution 2026-016 which will be superseded by the new resolution.

**Request:**

Staff is requesting action on this item.

**Attachment(s):**

- Resolution to Consider Committing the Local Match and Authorizing Contract Signature for the Creamery Building Redevelopment Project

**RESOLUTION 2026-XXX**

**COMMITTING THE LOCAL MATCH AND AUTHORIZING CONTRACT SIGNATURE FOR THE CREAMERY BUILDING REDEVELOPMENT PROJECT**

**WHEREAS**, the City of Isanti (the "Applicant") acts as the legal sponsor for the project contained in the Redevelopment Grant Program application to be submitted to the Department of Employment and Economic Development (DEED) on **February 1, 2026**; and,

**WHEREAS**, the City of Isanti has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure adequate project administration; and,

**WHEREAS**, the sources and amounts of the local match identified in the application are committed to the project identified; and,

**WHEREAS**, the City of Isanti understands that if the project fails to substantially provide the public benefits listed in the application within five years from the date of the grant award, the City may be required to repay 100 percent of the awarded grant per Minn. Stat. § 116J.575, Subd. 4; and;

**WHEREAS**, the City of Isanti has not violated any Federal, State, or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest, or other unlawful or corrupt practice;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ISANTI, MINNESOTA:**

1. **Authorization:** That the Community Development Director is hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of the City of Isanti.
2. **Compliance:** That upon approval of its application by the state, the City of Isanti may enter into an agreement with the State of Minnesota for the above-referenced project(s), and the City certifies that it will comply with all applicable laws and regulations as stated in all contract agreements.
3. **Execution:** That the Mayor and the City Clerk are hereby authorized to execute such agreements as are necessary to implement the project on behalf of the applicant.

This resolution was duly adopted by the Isanti City Council this 3<sup>rd</sup> day of March 2026.

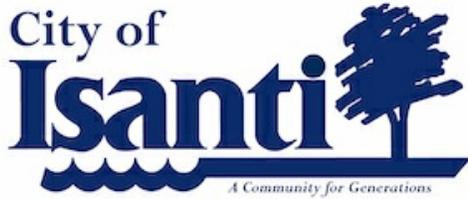
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Mayor Luke Merrill

Attest:

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Jaden Strand  
City Clerk/ Deputy HR Director



## MEMO

**To:** Mayor Luke Merrill and Members of City Council  
**From:** Jaden Strand, City Clerk/ Deputy HR Director  
**Date:** March 3, 2026  
**Subject:** Resolution to Authorize Staff to Transition the City's Website to a .gov Domain and Approve Associated Domain Costs

---

**Background:**

Staff is actively working toward transitioning the City's official website to a .gov domain. A .gov domain requires an active domain hosting service to function properly. Domain hosting ensures the domain is managed, secured, and connected to the City's website infrastructure. The City's current website provider has confirmed they can host the City's domain for \$420 per year. This service meets the technical requirements needed to support the transition to a .gov domain.

**Request:**

Staff is requesting action on this item.

**Attachment(s):**

- Resolution to Authorize Staff to Transition the City's Website to a .gov Domain and Approve Associated Domain Costs

**RESOLUTION 2026-XXX**

**AUTHORIZING STAFF TO TRANSITION THE CITY’S WEBSITE TO A .GOV DOMAIN AND APPROVE ASSOCIATED DOMAIN HOSTING COSTS**

**WHEREAS**, the City of Isanti maintains an official website to provide public information, online services, and transparent communication with residents; and,

**WHEREAS**, transitioning to a .gov domain enhances security, improves public trust, and aligns the City with best practices for government digital services; and,

**WHEREAS**, an active domain hosting service is required for a .gov domain to function properly and remain connected to the City’s website infrastructure; and,

**WHEREAS**, the City’s current website provider has confirmed that they can host the City’s domain for an annual cost of \$420; and,

**WHEREAS**, staff recommends proceeding with domain hosting and the necessary steps to transition the City’s website to a .gov domain; and,

**WHEREAS**, the City Council finds it in the best interest of the City to authorize the City Administrator to execute the necessary contract and related documents to secure domain hosting services and support the transition to a .gov domain;

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the City Council of the City of Isanti, Minnesota, that:

1. Staff is authorized to proceed with securing domain hosting services through the City’s current website provider at a cost of \$420 per year and to complete all required steps to transition the City’s official website to a .gov domain
2. The City Administrator is authorized to execute the contract and any related documents necessary to implement this transition.

This Resolution is hereby approved by the Isanti City Council this 3<sup>rd</sup> day of March 2026.

Attest:

\_\_\_\_\_  
Mayor Luke Merrill

\_\_\_\_\_  
Jaden Strand  
City Clerk/ Deputy HR Director



## MEMO

**To:** Mayor Luke Merrill and Members of City Council  
**From:** Josi Wood, City Administrator  
**Date:** March 3, 2026  
**Subject:** Resolution to Adopt Notice of Termination During Probation

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**Background:**

See resolution for details.

**Request:**

Staff is requesting action on this item.

**Attachment(s):**

- Resolution to Issue Notice of Termination During Probation

**RESOLUTION 2026-XXX**

**NOTICE OF TERMINATION DURING PROBATION**

**WHEREAS**, Park and Recreation Coordinator, Ethan Andrews, was hired October 31, 2025; and,

**WHEREAS**, his probationary period ends May 1, 2026; and,

**WHEREAS**, pursuant to City of Isanti Personnel Policy, probationary employees may be released from employment at the City Administrator’s recommendation to Council prior to the completion of the probationary period when performance does not meet required standards for the position;

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the City Council of the City of Isanti, Minnesota, to hereby approve termination of Ethan Andrews during his probationary period for not meeting standards for the position.

This Resolution is hereby approved by the Isanti City Council this 3<sup>rd</sup> day of March 2026.

Attest:

\_\_\_\_\_  
Mayor Luke Merrill

\_\_\_\_\_  
Jaden Strand  
City Clerk/ Deputy HR Director